

**TOWN OF HARTLAND MONTHLY MEETING
September 19, 2012**

Town Officials Present:

Treasurer: Jenny Mitchell	Chairman: Robert Woldt
Supervisor: Frank Heller	Supervisor: Jay Teschke
Others Present: Ken Jaworski and about a dozen residents	Clerk: Marlin Noffke

Call to Order

The monthly town board meeting of the Town of Hartland held on Wednesday September 19, 2012, called to order by the Town Chairman, Robert Woldt, at 7:35 pm in the Hartland Town Hall.

Meeting Notices

The Chairman verified that proper postings had been done at the Town Hall, corners of N. Highline/Townline Roads, S. Highline/E. Slab City Roads, Town Hall, Bonduel State Bank, and Premier Bank.

Motion by Frank, seconded by Jay, to deviate from the order of the agenda if necessary. Motion passed.

**Plan Commission Report
Ordinance 2012-1**

The Chair recognized the Plan Commission resolution recommending that the Town Board adopt ordinance 2012-1. TO AMEND THE COMPREHENSIVE PLAN OF THE TOWN OF HARTLAND, WISCONSIN REFERRED TO AS: TOWN OF HARTLAND SMART GROWTH COMPREHENSIVE PLAN: 2005 – 2024

The Clerk read Ordinance 2012-1 which is included as page 2 of these minutes. Copies of the resolution were distributed. Jay moved, second by Frank to adopt Ordinance 2012-1. No discussion. 3 aye, 0 nay. Motion passed.

Minutes

The minutes of the June 28, 2012 meeting taken, by Jenny, were read. Motion by Frank, second by Jay, to approve. Motion carried.

The August 13, 2012 minutes taken by Marlin were read. Motion by Frank, second by Jay to approve. Motion passed.

Treasurers Report

Previous months	August income	\$93408.74
	August expenses	\$18318.88
Checking account balance is		\$2987.10
Money Market		\$215488.34
Road Fund		\$332489.56
Michels Fund		\$30942.69
Total Cash On Hand		\$581907.79
Bills to be paid:	checks 8797 to 8829	\$25,250.32

Frank made a motion, seconded by Jay, to approve the bills for payment. Motion passed.

**RESOLUTION NO. 2012-1
RESOLUTION APPROVING AN AMENDMENT TO
THE TOWN OF HARTLAND SMART GROWTH COMPREHENSIVE PLAN:2005 - 2024**

WHEREAS, the Town of Hartland, pursuant to Sections 62.23, 61.35 and 60.22(3) of the *Wisconsin Statutes*, has established a Plan Commission; and

WHEREAS, Town Board adopted a Comprehensive Plan on Nov 8, 2005, following extensive public participation; and

WHEREAS, Town of Hartland Planning Commission request to change the Agriculture, Natural and Cultural Resource and Land Use Elements including changes to land use designations as located on the future land use map adopted as part of the comprehensive plan; and

WHEREAS, the Plan Commission finds that the comprehensive plan, with the proposed amendment, contains all of the required elements specified in Section 66.1001(2) of the *Wisconsin Statutes* and that the comprehensive plan, with the proposed amendment, is internally consistent; and

WHEREAS, the Town has duly noticed and held a public hearing on the proposed amendment, following the procedures in Section 66.1001(4)(d) of the *Wisconsin Statutes* and the public participation procedures for comprehensive plan amendments adopted by the Town Board.

NOW, THEREFORE, BE IT RESOLVED, that pursuant to Section 66.1001(4)(b) of the *Wisconsin Statutes*, the Town of Hartland Plan Commission hereby approves the attached amendment No. 1 to the *Town of Hartland Smart Growth Comprehensive Plan: 2005 - 2024*.

BE IT FURTHER RESOLVED that the Plan Commission does hereby recommend that the Town Board enact an Ordinance adopting the Comprehensive Plan amendment.

Adopted this 19 day of September, 2012.
Ayes_____ Noes_____ Absent_____

Chair, Town Plan Commission
ATTEST:

Clerk, /Town of Hartland

Fire Commission

No meeting-no report

Road Maintenance

Bob reported that the chip sealing on Beech road left a lot of loose gravel the first week. It seems to be getting better.

Jendra started construction on N Broadway. Jay talked to Milton Rusch and discussed putting another culvert in where the bank keeps washing out. Matt could handle the job but felt that it may be best to wait until Spring. It would require 75 ft of blacktop paving and breaker rock. Jay will talk to Milton again.

Clerk's Report

This is a new agenda item on a trial basis. There are many items coming to the Clerk that the sender probably wanted to go to the board. I will try to include them in the future.

- 1 It is the clerk's responsibility to issue a written order to pay the bills. I would like to get the vouchers to the Board at least 24 hours before the meeting so that they can be reviewed before payment.
- 2 At this time it is unclear if Q2 FICA has been paid or report filed. Q3 will be due Oct 30.
- 3 I am using a Medlin Payroll program to do the payroll reports. It generated the pay stubs you were given today with your checks.
- 4 Some of the problems with our 941 is that the Feds wanted electronic funds transfer since the beginning of the year. I have initiated the paperwork to get that done. Also started a similar action to get the Town registered with the State for withholdings. If both are done before the end of Oct, I will cancel the paper checks number 8822 and 8823. PINs and Passwords are pending.
- 5 I will try and have copies of the agenda available to the audience at future Town Meetings.

Other New Business

Bob Woldt reported that he had received a letter and contract from Kelly Zilmer for maintenance Services as Assessor. The annual cost is \$9,000. Motion by Jay, second by Frank to approve the contract. All aye.

Mr. Leisner was present and asked about getting an extension on his second culvert which is only 8 and a half feet long. Jay moved, second by Frank to extend and cover Leisner's culvert.

Cindy Teschke looked through the files and could not find current certifications for the poll workers. Cindy reported that Rosie will have a 3 hour training session for poll workers this fall. Gloria needs 6 hours, the others 3 hours. There is another training session that Gloria could take on Oct 16, but she would have to sign up by Sept 25. Marlin will look through the box Roy provided and see if there are any related records.

Marlin Noffke reported that Pat Rueckert wants to build a machine shed. He was told to be here tonight to fill out the application and have his request presented to the Town Board under the terms of our moratorium. He was here earlier, but left. Board consensus was for Marlin to write permit upon fee payment and application.

Marlin reported that the power company wants to put an 8 by 12 cover over the pump north of the shed at the corner of 117 and Flambeau Road. The new zoning code for the County would permit this without a land use permit so they were told to go ahead.

Next meeting

The next meeting will be October 9 at 7pm.

Adjourn

Jay made a motion to adjourn, seconded by Frank. Passed.

Submitted by Marlin Noffke