

# TOWN OF HARTLAND MONTHLY MEETING

August 13 2013, Minutes

Town Officials:

Chairman: Robert Woldt  
Supervisor: Bill Dittman  
Clerk: Marlin Noffke

Treasurer: Jenny Mitchell  
Supervisor: Frank Heller  
Deputy Clerk: Sharon Riehl  
Deputy Clerk: Rhoda Lehrke - Absent

Others present: Ross and Pam Berkhahn, Norm and Kim Eger and Tom McClone

## Call to Order

The monthly meeting of the Town of Hartland, held on Tuesday, August 13, 2013, was called to order by the Town Chairman, Robert Woldt, at 7:00 p.m., at the Hartland Town Hall. He then led the group in the Pledge of Allegiance.

## Meeting Notices

The Chairman verified that proper postings had been placed at the Town hall, Bonduel State Bank and Premier Bank. With the closing of Premier Bank, Marlin Noffke will inquire at Equity Livestock Auction Barn as to where the notice can be placed.

## Approve the Agenda

Motion by Frank Heller and seconded by Bill Dittman to approve the agenda and to deviate from the order of the agenda if necessary. Motion carried.

## Minutes

The minutes of the July 9, 2013 meeting were read. Motion by Frank Heller and seconded by Bill Dittman to approve the July minutes as presented. Motion carried.

## Martenson & Eisele Contracts

The Clerk stated that he understood after discussions with Ken and Scott that M&E would waive certain bills related to the zoning map and we would not be billed again to correct their errors and would be given credit for costs incurred by Hartland to do a town public hearing, County Zoning action and County Board action to approve the corrected maps. Further, the account used by Scott for assistance with zoning issues would be credited \$1000.00. M&E sent a \$4832.02 invoice for negotiating with DATCP on the Shawano County Farmland Preservation Plan map.

The Clerk presented a contract extension of \$7000.00 for services by M&E.

Bill Dittman made a motion seconded by Frank Heller that there be no extension to the M&E contract and that we pay the current invoice of \$4832.02.

## DOT Letter

The clerk will proceed with the DOT public records request as the parcel in question was previously zoned commercial at the owner's request and therefore is not being rezoned solely for the purpose of adding a billboard.

### **Treasurer's Report**

Previous month, July, Income	\$ 36,805.81
July, Expense	\$ 11,313.73
Checking Account balance on hand	\$ 3,573.13
Money Market	121,401.16
Road Fund	333,591.49
Michels' Reclamation Fund	<u>31,639.11</u>
Total cash on hand	\$489,604.89

Motion by Frank Heller and seconded by Bill Dittman to accept the Treasurer's report. Motion carried.

### **Vouchers and Bills to be Paid**

The clerk commented that the refund of \$324 from Rural Mutual insurance was the result of our request to change some employee workman's comprehensive classifications from Municipal Operation to Clerical. The Clerk will check with the Village to see if we received full credit for the trade of the old fire truck. The Clerk presented vouchers for the bills to be paid with checks #9100 to #9111, totaling \$86,349.47

The Treasurer read the checks to be paid. Motion by Frank Heller to approve the vouchers and pay the bills. Seconded by Bill Dittmann. Motion carried.

### **Clerk's Report**

Deputy Clerk Sharon gave a report on the website progress. She explained that she should be able to do much of the maintenance, and no invoice will be received until the first rough draft is completed. She will work with all Town officers regarding additional files that can be downloaded for the website.

WisDOT is now requiring that the Town road data be submitted to the state via the WISLAR internet program rather than via supplied forms. Deputy Clerk Rhoda is working with Bob to make this happen.

The clerk will be working with Scott Schara during his off season to develop an ordinance for the town to issue citations

The garbage/recycle contract is due for renewal at the end of the year.

The DOT sent a letter with a map including interchanges to be developed between Wittenberg and Bonduel.

The clerk gave the supervisors a DATCP newsletter with instructions on how to subscribe via the internet.

### **Fire Commission and EMS Report**

Frank Heller indicated there was nothing to report as there have not been any Fire Commission meetings.

### **Zoning Administrator Report – Farmland Preservation Plan**

This section was discussed during the M&E contracts item and the Peters pit.

### **Chairman's Report**

There needs to be a replacement for Jay Teschke on the Fire Commission, Town Board Audit and the Planning Commission. Bob is interested in suggestions and volunteers.

A propane contract is needed if we want a guaranteed price. The current propane provider is Larsen Coop, with a price of \$1.349 per gallon. The chairman will check with Wolf River Propane (715-752-3333) as the price could be as low as \$1.20 per gallon.

The DOT is sponsoring a workshop in Green Bay dealing with farm equipment on public roads, explaining the types and uses allowed.

The asphalt work and shouldering on North Broadway is complete and work will begin on Hillcrest.

#### **Peters Gravel Pit**

The town received an application and \$500 fee for a conditional use permit. This request will go to Scott Schara, the Zoning Administrator, for review, then to the Zoning Committee for a public hearing and then be approved or denied. Scott Schara is aware of the DNR issues due to water and neighbors being involved.

#### **Closed Session**

A motion was made by Bill Dittman and seconded by Frank Heller to go into closed session, pursuant to Section\_17.01 through 17.16 of the Wisconsin statues to discuss, evaluate and take action on personnel issues. Motion carried by roll call vote. Closed session discussion followed. A motion was made by Bill Dittman and seconded by Frank Heller to come out of the closed session and proceed with the agenda. Motion carried by roll call vote.

In open session, a motion was made by Bill Dittman and seconded by Frank Heller that the town hire an attorney and take action against Norm Egers and Roy Brodhagen. Motion carried with all yes.

#### **Public Comment (5 minute limit)**

Frank Heller inquired about the VandenBush property at the corner of Valley Road and Rocky Lane, that Bill and Bob had looked at. Robert Woldt forwarded the documentation to Shawano County.

#### **Adjourn and set next meeting**

The next meeting will be September 10, 7:00 p.m.

Motion made by Frank Heller and seconded by Bill Dittman to adjourn. Motion carried.

Meeting adjourned at 9:00 p.m.