

TOWN OF HARTLAND MONTHLY MEETING

September 10, 2013, Minutes

Town Officials:

Chairman: Robert Woldt
Supervisor: Bill Dittman
Clerk: Marlin Noffke

Treasurer: Jenny Mitchell
Supervisor: Frank Heller
Deputy Clerk: Sharon Riehl
Deputy Clerk: Rhoda Lehrke

Others present: Ross Berkahn, Al Maroszek, Matt Maroszek, Mike Maroszek, Dominic Mastey, Nick Mastey, Tom Riehl, Kevin Watermolen

Call to Order

The monthly meeting of the Town of Hartland, held on Tuesday, September 10, 2013, was called to order by the Town Chairman, Robert Woldt, at 7:00 p.m., at the Hartland Town Hall. He then led the group in the Pledge of Allegiance.

Meeting Notices

The Chairman verified that proper postings had been placed at the Town Hall, the old Town Hall and the Bonduel State Bank.

Approve the Agenda

Motion by Bill Dittman and seconded by Frank Heller to approve the agenda and to deviate from the order of the agenda if necessary. Motion carried.

Bid Opening – Hillcrest Road

The Chairman opened the following bids for work to be done on Hillcrest Road, to include increasing the road width from current 18.5 feet to 20 feet and adding 3-foot shoulders on each side:

Al's Excavating (Al Maroszek)	\$19,700
Maroszek Excavating, Pulaski (Mike Maroszek)	19,500
Jeff Nolan	41,780

Motion by Bob Woldt and seconded by Bill Dittman to award the contract to Maroszek Excavating. Motion carried.

Minutes

The minutes of the August 13, 2013, meeting were read. Motion by Frank Heller and seconded by Bill Dittman to approve the August minutes as presented. Motion carried.

Treasurer's Report

Previous month, August, Income	\$ 92,047.57
August, Expense	86,677.54
Checking Account balance on hand	\$ 2,974.33
Money Market	191,459.99
Road Fund	269,291.17
Michels' Reclamation Fund	<u>31,640.41</u>
Total cash on hand	\$495,365.90

Motion by Frank Heller and seconded by Bill Dittman to accept the Treasurer's report. Motion carried.

Vouchers and Bills to be Paid

The Clerk presented vouchers for the bills to be paid with checks #9112 through #9129 and through automatic withdrawals, totaling \$37,870.70. The Treasurer read the checks to be paid. Check #9118 for \$75 to Shannon Heling for a refund of a driveway permit fee will be voided. The driveway permit for this property will be issued by the State, but a \$75 fee will still be payable to the Town for a fire number, so no refund is due. With this adjustment, the vouchers for the bills to be paid total \$37,795.70.

Motion by Frank Heller and seconded by Bill Dittmann to approve the vouchers and pay the bills. Motion carried.

Clerk's Report

The contract for next year's assessment work from Zillmer will increase by 1.5%, for a total of \$9,150. Motion by Frank Heller and seconded by Bill Dittman to approve this contract. Motion carried.

The Clerk received a memo of understanding from the Shawano County Clerk regarding the statewide voter registration system. The County Clerk has done this work for the Town in the past, and this continues to be the most cost effective arrangement for the Town.

The Clerk reviewed payroll reports and filing requirements.

A certificate of liability insurance from Larry Sperberg and MCC has been received.

The Town has received from the City of Shawano an audit of garbage taken to the County landfill. Currently, the Town's usage of the landfill is very low. The facility is owned by the City and no longer generates enough revenue to cover debt payments. A 1990 contract indicates the Town signed on with the City to take all garbage to the landfill. The board should be aware that the City may consider assessing some sort of penalty in the future, but there's no action required at this time.

The County Clerk sent a memo outlining procedures for dog listers. Jenny Mitchell serves as the dog lister for the Town.

The Clerk reviewed various additional notices received.

Deputy Clerk Sharon gave a report on the website progress and discussed content with the board.

Fire Commission and EMS Report

Frank Heller indicated a Fire Commission meeting will be held on September 18.

The Town has one additional payment due from the Village of Bonduel resulting from the sale of the fire truck to Underhill. The Clerk contacted the Village, and they'll be forwarding the payment shortly.

The State will issue a \$500 credit for fighting a recent fire along State Highway 29. The fire was located in the Town of Hartland and when the payment is received, the Town will forward the appropriate share to the Village.

Zoning Administrator Report

The Zoning Administrator has written a letter summarizing recent discussions and how to proceed on the Wussow-Peters gravel pit. It was pointed out that the map viewed was not the official Town map.

The Clerk has received one additional bill from Martenson & Eisele for approximately \$400 for map work completed by Bridget Dudley.

Chairman's Report

Replacements are needed for Jay Teschke on the Fire Commission, the Town Audit Board and the Planning Commission. The Chairman proposed the appointment of Mark Mitchell to the Planning Commission. Motion by Frank Heller and seconded by Bill Dittman. Motion carried. Bill Dittman has

been appointed to the Town Audit Board. The replacement for the Fire Commission still needs to be determined.

Motion by Bill Dittman and seconded by Frank Heller to cut brush and possibly remove some dirt near the culvert to improve the water flow on the VandenBush property on Valley Road at a cost of \$400 to \$500. Motion carried.

Motion by Bill Dittman and seconded by Frank Heller to move the Town board meetings to the third Tuesday of each month. This will allow adequate time for the Clerk to communicate monthly disbursement information to board members prior to approval of the bills. Motion carried.

Public Comment (5 minute limit)

Dominic Mastey asked for approval to clear brush on the hayfield side of his property on Whitetail Lane. Motion by Frank Heller and seconded by Bill Dittman. Motion carried.

Matt Maroszek will spray brush on a few roads and along guard rails as needed.

Ross Berkhahn indicated there is still no sign on South Broadway between Silver and Center. Bob had previously asked the County to take care of this.

Adjourn and set next meeting

The next meeting will be October 15 at 7:00 p.m.

Motion made by Bill Dittman and seconded by Frank Heller to adjourn. Motion carried.

Meeting adjourned at 8:30 p.m

Approved Oct 15, 2013.