

**TOWN OF HARTLAND MONTHLY MEETING**

March 12, 2018

Approved: April 17, 2018

**Town Officials:**

Chairman: Bob Woldt

Treasurer: Jenny Mitchell

Clerk: Susan Krull

Supervisor: Alan Tauchen

Supervisor: Tom Riehl

Deputy Clerk: Rhoda Lehrke

Others present: Norb Stauber (Rural Mutual), Pam Berkhahn, Ross Berkhahn, Sharon Riehl, Randy Radloff, Peter Schmidt, Matt Maroszek

**Meeting Notices**

The Chairman verified that proper postings had been placed at the Hartland Town Hall and the Town of Hartland Website. <http://www.townofhartlandwi.com>.

**Approval of Agenda**

Motion was made by Al and seconded by Tom to approve the agenda and deviate from the agenda if necessary. Motion carried.

**Rural Mutual Insurance**

Norb Stauber was present to review the Town of Hartland insurance policy which is up for renewal on April 1. The coverage was reviewed with a question and answer period by the board.

**Minutes**

The minutes of the February meeting were read by the Clerk. Motion was made by Tom and seconded by Al to accept the minutes. Motion carried.

**Treasurer’s Report**

February Income	\$185,779.04
February Expense	\$446,887.83
Checking Account Balance	\$3,388.90
Money Market Balance	\$290,987.47
General Reserve Fund Balance	\$302,698.33
Michels Reclamation Fund	\$36,049.86
Total Cash on Hand	\$632,916.60

The treasurer’s report was read by Jen. A motion to approve the treasurer’s report was made by Al, seconded by Tom. Motion carried.

**Vouchers and Bills to be Paid**

The Clerk presented the February 2018 vouchers to be paid with checks #10199 through #10225 totaling \$43,510.93. Motion by Bob and seconded by Tom to approve the vouchers as read. Motion carried.

**Clerks Report**

Rhoda presented information on financial software and explained the cost difference between TownHall Software and Quickbooks Pro. Rhoda also explained the advantages of new software compared to the current use of spreadsheets. We need to confirm that the town would not have to also pay for an annual audit. Susan mentioned that as in previous years, the April monthly meeting would follow the Annual meeting which is always the 3<sup>rd</sup> Tuesday in April and will begin at 6:30 pm. The next election is April 3, with a sample ballot coming soon. A driveway permit was submitted by Kenneth Ansel for board approval. Tom made a motion to approve the driveway permit with a second by Al. Motion carried. Steve Bohm submitted a survey map indicating a division of his property. Bob gave his signature as approval and will meet with the zoning administrator. There is a Zoning Board workshop on April 6 that Bob and Tom will be attending with all registration complete. Attorney Tim Schmid is retiring and recommended Attorney Kathryn Sloma to serve the town for future needs. Rural Mutual refunded us \$11 from last year’s premium. There is a Wisconsin Towns Association meeting on Thursday, March 15 at the Town of Wescott.

**Chairman/Road Report**

Matt Maroszek reported that all is fine with the roads and feels that salting and sanding is complete.

### **Fire Commission**

Randy Radloff from the Bonduel Fire Department informed the town that the fire department can handle calls for carbon monoxide detection. They will send 4 members with a truck with detection equipment. As of now, these calls will be free of charges for residents after a call to 911. He asked that we include this information on the website and in the next annual newsletter which will be mailed in the next couple weeks. Every fireman now has the opportunity to apply for an officer's position. Randy reported recent calls and again is requesting additional firefighters. Tom made a motion, seconded by Al, that the fire department can use the money from the Town of Hartland as they see fit.

### **New Business**

Peter Schmidt asked to renew their annual request for a right of way for transporting manure via a hose line. Tom made a motion to grant request with a second by Al. Motion carried.

Scott Schara submitted a 2018 current zoning map which has been updated on the website.

Tom reported that there is a STOP sign missing on the intersection of Frazier Corner Rd and S. Broadway. Bob asked Matt Maroszek to check it out.

Susan Krull has submitted a letter of resignation. The board accepted and asked if Deputy Clerk Sharon Riehl would agree to move into the Clerk position. Sharon agreed. Bob made a motion to appoint Sharon to Clerk with a second by Al. Motion carried.

### **EMS and First Responder Report**

Minutes available.

### **Zoning Administrator Report**

No report.

### **Public Comment (5-minute limit)**

No comments.

### **Adjourn and Set Next Meeting**

The April monthly meeting will be held on April 17, immediately following the Annual meeting which begins at 6:30 pm. at the town hall. Motion by Al and seconded by Tom to set next meeting date and adjourn. Motion carried. Meeting adjourned at 8:00 p.m.