

## TOWN OF HARTLAND MONTHLY MEETING

February 11, 2019

Approved: March 11, 2019

### Town Officials:

Chairman: Bob Woldt

Treasurer: Jenny Mitchell

Clerk: Sharon Riehl

Supervisor: Bill Berkhahn - absent

Supervisor: Tom Riehl

Deputy Clerk: Rhoda Lehrke

Others present: Rodney Woldt, Dave Bohm, John Wengrzyn, Peter Schmidt, Mary Rusch, Milton Rusch, William Trappe, Cira Hancock, Diana Hancock, Stewart Alison, Tim Lemke, Bryce Huntington, Tom McClone

### Call to Order

The monthly meeting of the Town of Hartland, held on Monday, February 11, 2019 was called to order at 7:05 pm by the Town Chairman, Bob Woldt. The pledge of allegiance was recited.

### Meeting Notices

The Chairman verified that proper postings had been placed at the Hartland Town Hall and the Town of Hartland Website. <http://www.townofhartlandwi.com>.

### Approval of Agenda

Motion was made by Tom and seconded by Bob to approve the agenda and deviate from the order if necessary. Motion carried.

### Minutes.

The minutes of the January 14 monthly meeting were reviewed by the board. Motion made by Tom and seconded by Bob to accept the minutes. Motion carried.

### Hancock Resident Complaint Discussion

Cira Hancock and Diana Hancock were present to discuss the reported Nuisance Ordinance Violations at N3596 Old 47 Road, Bonduel, WI. The Hancock heirs stated the property is now willed to Shane Hancock. They have been cleaning up the property and their intentions are to complete the cleanup, including removing old cars, in the Spring. The complaint about a barking dog is no longer an issue as the dog is no longer at the property. These intentions were accepted by the citizen complainants as well as the Town of Hartland board.

### Treasurer's Report

January Income	\$610,720.34
January Expenses	\$313,027.35
Checking Account Balance	\$3,116.61
Money Market Balance	\$581,219.46
General Reserve Fund Balance	\$232,928.63
Michels Reclamation Fund	\$38,593.01
Total Cash on Hand	\$855,857.71

The treasurer's report was read by Jen. Balance in the Money Market includes January 2019 tax collections. Motion made by Tom and seconded by Bob to approve the treasurer's report. Motion carried.

### Vouchers and Bills to be Paid

The Clerk presented the January 2019 vouchers to be paid with checks #10453 through #10471 totaling \$386,361.81. Motion by Tom and seconded by Bob to approve the vouchers as read. Motion carried.

### **Clerks Report**

Rhoda reported the January YTD budget and a DRAFT of the 2018 Annual Financial Report. Motion made by Tom and seconded by Bob to approve the current financials. There was a discussion on posting the YTD Budget on the website at the end of the minutes. Motion by Tom and seconded by Bob to post YTD financials on the website. Motion carried.

In January, the Bonduel EMS presented their 2018 expenses that are shared by the Village of Bonduel and the Town of Hartland. Motion by Tom and seconded by Bob to approve a donation of \$4500. Rhoda will report back to the board where that amount fits in the budget, which is now Fire and EMS combined.

Right Networks, who handles the licensing for Quick Books, is requesting Automatic Clearing House (ACH) payments as opposed to checks. Resolution 2019-01 Allow Automated Clearing House (ACH) Vendor Payments was presented.

This resolution also covers future ACH requests. Motion by Tom and seconded by Bob to approve. Motion carried.

Kaylin Felix, from METCO, submitted an Encroachment Application & Permit, along with \$500 payment to drill two wells in the right of way of Hilltop road for an environmental investigation concerning a petroleum release at the Hanson Property located at W3306 County Highway BE. Motion by Tom and seconded by Bob to approve. The permit will be returned with a request to contact Tom Riehl before drilling to meet to determine exact location of drilled wells.

Tom Riehl and Bill Berkhahn will be attending the annual WTA meeting on March 30 in Stevens Point.

Invoices from August for Badger Labs testing were resent to Maple Grove and Navarino as payments were not received.

Clerk will contact Louis Christopher from Right Networks for ACH payment information.

### **Chairman/Road Report**

Bob received a few calls from residents requesting sand on the road. Matt Maroszek continues to do his best to make the town roads safe for all residents.

### **Fire Department Report**

Tom Riehl reported 10 fire calls in January from gas leaks to accidents.

### **Zoning Administrator Report**

None.

### **EMS and First Responder Report**

Minutes available.

### **Bonduel School District**

Minutes available.

### **New Business**

### **Public Comment (5-minute limit)**

### **Adjourn and Set Next Meeting**

The next monthly meeting will be held on March 11, 2019 at 7:00 p.m. Motion by Tom and seconded by Bob to set next meeting date and adjourn. Motion carried. Meeting adjourned at 7:32 p.m.

Respectfully submitted by Sharon Riehl, Town Clerk.

TOWN OF HARTLAND  
 SHAWANO COUNTY, WISCONSIN  
 Summary Statement of Net Income  
 Calendar YTD 2019 as of  
**January 31, 2019**

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>\$ Over Budget</u>
<b>Income</b>				
General Property Tax Levy	303,984.72	303,984.72	310,875	-6,890
Intergovernmental Revenues	31,994.68	31,994.68	187,309	-155,314
Licenses and Permits	800.00	800.00	8,000	-7,200
Public Charges for Services	0.00		938	-938
Miscellaneous Revenue	441.30	441.30	5,500	-5,059
<b>Total Income</b>	<u>337,220.70</u>	<u>337,220.70</u>	<u>512,622</u>	<u>-175,401</u>
<b>Expense</b>				
General Government	7,106.12	7,106.12	78,875	-71,769
Fire Protection	6,539.90	6,539.90	69,114	-62,574
Public Works	25,739.00	25,739.00	321,880	-296,141
Park & Rec	0.00			
Conservation & Development	0.00		7,900	-7,900
Debt Service	0.00		24,594	-24,594
<b>Total Expense</b>	<u>39,385.02</u>	<u>39,385.02</u>	<u>502,363</u>	<u>-462,978</u>
<b>Net Income</b>	<u><u>297,835.68</u></u>	<u><u>297,835.68</u></u> *	<u><u>10,259</u></u>	<u><u>287,577</u></u>
Transfer to Fire Truck Reserve	10,000.00	10,000.00	10,000	0
<b>Net Income less Reserve</b>	<u><u>287,835.68</u></u>	<u><u>287,835.68</u></u>	<u><u>259</u></u>	<u><u>287,577</u></u>
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<b>Change in Fund Balance</b>				
Beginning Fund Balance - All Accounts		558,022.03		
Net Income		<u>297,835.68</u> *		
Ending Fund Balance - All Accounts		855,857.71		
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<b>Account Balances</b>				
Checking		3,116.61		
Money Market Account		581,219.46		
Michels Reclamation Fund		38,593.01		
Road Reserve		202,928.63		
Fire Truck Reserve		<u>30,000.00</u>		
		<u>855,857.71</u>		