

TOWN OF HARTLAND MONTHLY MEETING

November 11, 2019

Approved: December 9, 2019

Town Officials:

Chairman: Tom Riehl
Treasurer: Jenny Mitchell
Clerk: Sharon Riehl

Supervisor: Bill Berkhahn
Supervisor: Dave Bohm - ABSENT
Deputy Clerk: Rhoda Lehrke

Others present: Valerie King, Robert Liesner, Dan Liesner, Peter Schmidt, Marilyn Winter, Pam Berkhahn, Ross Berkhahn, Tim Lemke, Scott Schara

Call to Order

The monthly meeting of the Town of Hartland, held on Monday, November 11, 2019 was called to order at 7:28 pm by the Town Chairman Tom Riehl. The pledge of allegiance was recited earlier at the Budget Meeting.

Meeting Notices

The Chairman verified that proper postings had been placed at the Hartland Town Hall and the Town of Hartland Website. <http://www.townofhartlandwi.com>.

Approval of Agenda

Motion was made by Bill and seconded by Tom to approve the agenda and deviate from the order if necessary. Motion carried.

Minutes.

The minutes of the October 14 monthly meeting were reviewed by the board. Motion made by Tom and seconded by Bill to approve the minutes. Motion carried.

Treasurer's Report

October Income	\$35,113.48
October Expenses	\$36,971.24
Checking Account Balance	\$4,026.66
Money Market Balance	\$366,496.00
General Reserve Fund Balance	\$234,063.48
Michels Reclamation Fund	\$39,399.25
Total Cash on Hand	\$643,985.39

The treasurer's report was read by Jen who noted the tax information for collection was sent in and she will be collecting taxes at the Bonduel State Bank on Friday December 20, 2019 and Friday January 31, 2020 from 2:00 p.m. – 7:00 p.m. Motion made by Tom and seconded by Bill to approve the treasurer's report. Motion carried.

Vouchers and Bills to be Paid

The clerk presented voucher checks #10606 through #10620 totaling \$24,309.74. Motion by Bill and seconded by Tom to approve the October vouchers. Motion carried.

Clerks Report

Rhoda presented the 2020 Budget for Approval. Motion by Sharon and seconded by Bill to approve the 2020 budget. Motion carried. Rhoda presented the October financials, which included the GTA payment with one more expected by year end. The report shows we are down \$2000 for the month but up \$75,000 for the year. Motion by Tom and seconded by Bill to approve the October financial report. Motion carried.

The 2020 contract for Wegner Hoffman & Associates for payroll and year end reporting is up for approval. Motion by Bill and seconded by Tom to approve the contract. Motion carried.

The 2019-2020 Complete Services Snow Plowing Agreement is up for approval. Open bids are not required for services, which snow plowing falls under. Motion by Tom and seconded by Bill to approve. Motion carried.

There was one special assessment and two town hall rentals. The last renter did some damage to the paint and drywall and will not receive their \$75 deposit back. The toilets are not flushing. Tom made a motion seconded by Bill to call a plumber for service. The Shawano County Sheriff's Department and Armed Citizen's Network of Wisconsin are offering the Training Course for the WI Concealed Carry License on November 16 from 9:00 am – 2:00 pm. They are requesting exception from the hall rental fee that has been granted in the past. Motion by Tom and seconded by Bill to approve no cost for hall use. Motion carried. Election Chief Inspector and poll worker training will be held at 2:00 p.m. on November 16. Shawano County requested confirmation from each municipality regarding the township ATV routes on provided map. All was correct for Hartland showing no County Highway S, F or BE allowed for ATV travel. Rodney Hoppe provided a copy of the EMS Agreement between Bonduel Area EMS and Village of Cecil & Town of Washington. There are currently not signatures required from Hartland but that can be changed if desired. Motion by Tom and seconded by Bill to leave the agreement as written.

Chairman/Road Report

Tom is meeting with Tony Kemnitz from the WI DOT on Tuesday, November 12 to discuss extending the 45-mph speed limit on Hwy 47, south through the Slab City intersection.

McMahon was given a contract to work on a state grant for the S. Highline Rd project. However, the state has confirmed that since the Town of Hartland was already awarded funding that is still unused, it was unlikely that we would be awarded anything for this project. McMahon will not proceed with the grant request.

The \$1200 Election grant reminder went out, but the Town of Hartland is not eligible since our computer is already compliant with security measures. A culvert is needed on Twin Creek Rd as water is holding on one side with increasing damage to the road. Motion made by Tom and seconded by Sharon to install a culvert on Twin Creek Rd. The ATV signs are ordered with Paynter but not received yet. There is no update yet from McMahon on the S. Highline Rd project. The county repaired the bridge on Slab City Rd and will send Hartland an invoice that needs to be sent to the insurance company of the driver who did the damage. A hole was repaired on the bridge on N. Highline by the county.

Fire Department Report

No report.

Zoning Administrator Report

Scott Schara passed out Ordinance 2019-2 and Resolution 2019-2, both a direct result of the planning commission approved related resolution and ordinance to amend the comp plan and approve the zoning change for the William Kolaske parcel. The underlying comp plan was amended to match the zoning map exactly. Motion by Tom and seconded by Bill to approve Resolution 2019-2 and Ordinance 2019-2. Motion carried. Resolution 2019-2 and Ordinance 2019-2 were signed by board members present and clerk will contact Dave Bohm for his signature and forward to Scott Schara.

EMS and First Responder Report

Minutes available

Bonduel School District

Minutes available.

New Business

Ross Berkhahn reported that on Old Dump Road there was a semi that was not attached to the trailer, that was being unloaded by The Pond People. There were no lights, or warnings and emergency vehicle would have issues passing.

Public Comment (5-minute limit)

Bob Leisner questioned why property owners were not questioned when the driveway was installed by the Frank Farm, which was done in July of 2017. He also asked why property owners were not questioned before an engineer was hired to study S. Highline Rd before construction. Property owners are to be notified before construction begins but not before an engineer survey. Peter Schmidt mentioned that the DNR is working with the county and WI DOT for the rerouting of snowmobiles and bicycles due to the Hwy 117 railroad bridge being out. Tom mentioned that HWY 117 is scheduled for construction and he will know more after a meeting on November 14. Bill Kolaske questioned how to acquire a liquor license for the sale of wine at his new Green Gables retail shop. The clerk will research what class license is needed. Bill also asked for a receipt with a breakdown of what he paid to the Zoning Administrator. Jen Mitchell will handle this.

Adjourn and Set Next Meeting

The next monthly meeting will be held on December 9, 2019 at 7:00 p.m. Motion by Bill and seconded by Tom to set next meeting date and adjourn. Motion carried. Meeting adjourned at 8:08 p.m.

TOWN OF HARTLAND
 SHAWANO COUNTY, WISCONSIN
 Summary Statement of Net Income
 Calendar YTD 2019 as of
October 31, 2019

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Income				
Taxes	-16.93	310,076.98	310,525	-448
Intergovernmental Revenues	31,994.69	142,003.71	187,309	-45,305
Licenses and Permits	2,350.00	11,887.79	8,350	3,538
Public Charges for Services	401.25	1,203.75	938	266
Miscellaneous Revenue	544.22	7,337.81	5,500	1,838
Total Income	<u>35,273.23</u>	<u>472,510.04</u>	<u>512,622</u>	<u>-40,112</u>
Expense				
General Government	20,591.67	87,212.04	100,875	-13,663
Public Safety	8,277.19	54,618.23	70,614	-15,996
Public Works	8,111.32	215,468.95	298,380	-82,911
Culture, Recreation, Education	0.00	50.00		
Conservation & Development	20.00	4,604.00	7,900	-3,296
Debt Service	0.00	24,593.46	24,594	-1
Total Expense	<u>37,000.18</u>	<u>386,546.68</u>	<u>502,363</u>	<u>-115,866</u>
	<u>-1,726.95</u>	<u>85,963.36 *</u>	<u>10,259</u>	<u>75,754</u>
Transfer to Fire Truck Reserve	0.00	10,000.00	10,000	0
	<u>-1,726.95</u>	<u>75,963.36</u>	<u>259</u>	<u>75,754</u>
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Beginning Fund Balance - All Accounts		558,022.03		
Net Income		<u>85,963.36 *</u>		
Ending Fund Balance - All Accounts		643,985.39		
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Checking		4,026.66		
Money Market Account		366,496.00		
Michels Reclamation Fund		39,399.25		
Road Reserve		204,063.48		
Fire Truck Reserve		<u>30,000.00</u>		
		<u>643,985.39</u>		