

# TOWN OF HARTLAND MONTHLY MEETING

January 13, 2020

Approved: February 10, 2020

## Town Officials:

Chairman: Tom Riehl

Treasurer: Jenny Mitchell

Clerk: Sharon Riehl

Supervisor: Bill Berkhahn

Supervisor: Dave Bohm

Deputy Clerk: Rhoda Lehrke

Others present: Ross Berkhahn, Rodney Hoppe, Robbie Woldt, Christina Hornung, Tim Leitermann, Robert Leisner, Dan Leisner, Valerie King

## Call to Order

The monthly meeting of the Town of Hartland, held on Monday, January 13, 2020 was called to order at 7:00 pm by the Town Chairman Tom Riehl, who led the pledge of allegiance.

## Meeting Notices

The Chairman verified that proper postings had been placed at the Hartland Town Hall and the Town of Hartland Website. <http://www.townofhartlandwi.com>.

## Approval of Agenda

Motion was made by Tom and by seconded by Bill to approve the agenda and deviate from the order if necessary. Motion carried.

## Minutes.

The minutes of the December 9, 2019 were reviewed. Motion by Dave and seconded by Bill to approve. Motion carried.

## Treasurer's Report

December Income	\$3,077.45
December Expenses	\$24,448.68
Checking Account Balance	\$4,413.67
Money Market Balance	\$368,206.12
General Reserve Fund Balance	\$234,317.81
Michels Reclamation Fund	\$39,999.27
Total Cash on Hand	\$646,946.87

The treasurer's report was read by Jen, less any property tax payments. The first GTA deposit of \$35,000 was received. Motion made by Tom and seconded by Bill to approve the Treasurer's report. Motion carried.

## Vouchers and Bills to be Paid

The clerk presented payroll checks 10647 through 10666 totaling \$281,616.04. Check 10494 was voided after being misplaced and reissued as check 10646. Motion by Tom and seconded by Dave to approve the December vouchers. Motion carried.

## Clerks Report

Rhoda presented the December financials, stating a negative due to guard rail repair, snow removal and garbage pickup. However, we were ahead for the year by approximately \$79,000 with revenue above budget and expenses below budget. There were 4 special assessments and 5 town hall rentals last month. Several Bonduel residents are requesting town hall rental at the 'town resident' rate. After discussion, it was determined that renters must live in the Town of Hartland to receive the resident fee for rental. Rhoda requested funding for a computer. Motion made by Tom and seconded by Dave to approve a new computer for the Deputy Clerk. Shawano County requested the status of the Town of Hartland #2000-09 Animal Manure Ordinance status. In reading minutes from several years ago, the understanding is that Hartland falls under Shawano County's waste ordinance. Tom will meet with the county to clarify.

The Hartland Building Inspector, Mike Miller, was contacted to request past 3 years of building permits and to request better communication for all new building permits. The 2017 – 2019 permits issued were emailed with the understanding that any new permits will be emailed to the clerk. It appeared there were missing permits and the clerk will contact the County to see if Hartland residents are obtaining permits through them and how to determine if permits are obtained. Shawano County approved Resolution No. 55-19 for the zone change needed for the William Kolaske event barn. The DOT indicated the Hartland 2020 GTA- General Transportation Aids to be \$140,781.96.

We will need one or more board members certified for the BOR with training dates available into April. Sharon and Tom will attend on January 25. Should the Annual Newsletter include a road report as requested by electors? After discussion, it was determined there are too many factors concerning roads to specifically indicate what repairs will happen in what time frame. Residents are welcome to attend monthly meetings or read the minutes on our website for updates.

The winter issue of The Historian was received as well as a preliminary survey of land split survey for Connie Babino.

#### **Chairman/Road Report**

Residents should report any icy spots on roads to Chairman and he can place an order for salt/sand to be spread. Tom worked with National General Insurance to process claim for damaged guard rail on E. Slab City Rd. Insurance company has agreed to send payment for \$3600.

#### **Fire Department Report**

Robbie Woldt was present to report on the Fire Department. There were 57 calls in 2019 compared with 29 the previous year. Robbie explained the need for a new combined fire/rescue truck for \$616,146, resulting in a \$40,000 down payment and an annual payment of \$31,308 for 10 years each for Bonduel and Hartland.

#### **Zoning Administrator Report**

No report.

#### **EMS and First Responder Report**

Rodney Hoppe was present to review the EMS 2019 expenses. Typically, the Town of Hartland and Village of Bonduel have split the total. Rodney explained that 6 new members were added in 2019, which required equipment and training and also 4 radios were purchased, for a total of \$13,949.57 which is higher than normal. The Bonduel EMS will also be serving the Village of Cecil and parts of the Town of Washington who will both be contributing toward expenses in 2020.

#### **Bonduel School District**

Minutes available.

#### **New Business**

Need a vote on the new fire truck for the Bonduel Fire Department. Motion made by Tom and seconded by Bill to approve new fire truck. All in favor. Motion carried.

Discussion held on annual contribution to the EMS for 2019 expenses. Motion made by Tom and seconded by Dave to increase the EMS budget to \$4500 with a \$1500 offsetting decrease in the road budget. Motion carried.

#### **Public Comment (5-minute limit)**

Dan Leisner questioned the status of the S. Highline project, and wondered why McMahon had not sent the permit requests to the DNR and USACOE, as per their attorney. Tom explained that he met with McMahon regarding the mitigation involving what wetlands acreage will be taken away with the project and what additional land acreage could be turned into wetlands to avoid a large fee from the DNR. Tom hopes to talk with McMahon soon and have an update at the February meeting.

Ross Berkhahn mentioned a left arrow sign is missing on Hill Crest. Post is still in place but the sign is down.

#### **Adjourn and Set Next Meeting**

The next monthly meeting will be held on February, 10, 2020, immediately following the 6:00 p.m. Board of Appeals Public Hearing and the Planning Commission meeting. Motion by Dave and seconded by Bill to set next meeting date and adjourn. Motion carried. Meeting adjourned at 8:25 p.m.

TOWN OF HARTLAND  
 SHAWANO COUNTY, WISCONSIN  
 Summary Statement of Net Income  
 Calendar YTD 2019 as of  
**December 31, 2019**

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>\$ Over Budget</u>
<b>Income</b>				
Taxes	0.00	310,076.98	310,525	-448
Intergovernmental Revenues	0.00	187,404.30	187,309	95
Licenses and Permits	2,600.00	14,987.79	8,350	6,638
Public Charges for Services	0.00	1,203.75	938	266
Miscellaneous Revenue	1,061.41	9,256.58	5,500	3,757
<b>Total Income</b>	<u>3,661.41</u>	<u>522,929.40</u>	<u>512,622</u>	<u>10,307</u>
<b>Expense</b>				
General Government	11,019.76	92,471.79	100,875	-8,403
Public Safety	35.00	59,900.45	70,614	-10,714
Public Works	13,620.93	250,710.86	298,380	-47,669
Culture, Recreation, Education	0.00	50.00		
Conservation & Development	1,500.00	6,288.00	7,900	-1,612
Debt Service	0.00	24,593.46	24,594	-1
<b>Total Expense</b>	<u>26,175.69</u>	<u>434,014.56</u>	<u>502,363</u>	<u>-68,398</u>
	<u><b>-22,514.28</b></u>	<u><b>88,914.84 *</b></u>	<u><b>10,259</b></u>	<u><b>78,706</b></u>
Transfer to Fire Truck Reserve	0.00	10,000.00	10,000	0
	<u>-22,514.28</u>	<u>78,914.84</u>	<u>259</u>	<u>78,706</u>
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Beginning Fund Balance - All Accounts		558,022.03		
Net Income		<u>88,914.84 *</u>		
Ending Fund Balance - All Accounts		646,936.87		
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Checking		4,413.67		
Money Market Account		368,206.12		
Michels Reclamation Fund		39,999.27		
Road Reserve		204,317.81		
Fire Truck Reserve		<u>30,000.00</u>		
		<u>646,936.87</u>		