

TOWN OF HARTLAND MONTHLY MEETING

July 13, 2020

Approved: August 10, 2020

Town Officials:

Chairman: Tom Riehl

Treasurer: Jenny Mitchell – Conference Call

Clerk: Sharon Riehl

Supervisor: Bill Berkhahn

Supervisor: Dave Bohm

Deputy Clerk: Rhoda Lehrke – Conference Call

Others present: Robert Liesner, Valerie King, Tim Leiterman, Christina Hornung, Bill Lee, Robbie Woldt, Randy Radloff, Pam Berkhahn

Call to Order

The monthly meeting of the Town of Hartland, held on Monday, July 13, 2020 was called to order at 7:00 pm by the Town Chairman Tom Riehl, who led the pledge of allegiance.

Meeting Notices

The Chairman verified that proper postings had been placed at the Hartland Town Hall and the Town of Hartland Website. <http://www.townofhartlandwi.com>.

Approval of Agenda

Motion was made by Tom and seconded by Bill to approve the agenda and deviate from the order if necessary. Motion carried.

Minutes.

The minutes from June 8, 2020 meeting were reviewed. Motion by Bill and seconded by Dave to approve. Motion carried.

Treasurer’s Report

June Income	\$11,161.13
June Expenses	\$45,475.48
Checking Account Balance	\$1,908.13
Money Market Balance	\$513,775.65
General Reserve Fund Balance	\$194,977.75
Michels Reclamation Fund	\$40,019.14
Total Cash on Hand	\$750,680.67

The treasurer’s report was read by Jen. Motion made by Tom and seconded by Bill to approve the Treasurer’s report. Motion carried.

Vouchers and Bills to be Paid

The clerk presented Voucher Checks, 10774 – 10785 totaling \$8,922.51. Motion by Bill and seconded by Dave to approve the June vouchers. Motion carried.

Clerks Report

Rhoda gave the financial report for June Month end. Motion by Tom and seconded by Bill to approve financial report. Motion carried. The clerk indicated there were 3 Special Assessments and 1 Town Hall Rental. The new inside flag pole was replaced. Dearco started the front door repair and notice board and will call in a week or so to complete. They suggested replacing the front door and will provide a quote. The parking lot is in need of resurfacing and new parking lines. Chairman will acquire quotes. Hartland’s recycle grant award was \$1741.42. An invoice was received from Shawano County for the ATV sign install on BE in the Hartland township. Kara Skarlupka indicated that the WI Trail Lake Riders would pay the \$145.82 as they requested that HWY BE be opened for ATV/UTV traffic. An Operator’s License application and “Class A” liquor license application were received from Green Gables LLC. Motion by Bill and

seconded by Tom to approve the operator's license. Motion carried. Motion by Dave and seconded by Bill to approve the liquor license. Motion carried. Clerk received a call from Ellie Thayer from the Village of Bonduel, asking what was being done regarding the recent rat infestation problem at a Town of Hartland resident. This is now in the hands of the Bonduel Public Service department who will discuss at a meeting on July 20. Clerk signed Town of Hartland CHS propane contract for \$500 gallons at \$1.24 per gallon.

Chairman/Road Report

Chairman presented and discussed a quote from Shawano County for paving projects on two spots on S Highline Rd and one on E Slab City Rd. Motion made by Tom and seconded by Dave to contact the county for their services. Motion carried. McMahon indicated they will have the majority of the S Highline process completed in the next two weeks and possibly into early August. The Chairman will continue to report on the McMahon progress on S. Highline as he has done thus far. Twin Creek road is in need of a culvert under the road as water pools on one side. Chairman will pursue estimates. The road signage is coming along with several installed in June. Several signs are still on order and Digger's Hotline process was discussed before installing. Chairman would like to review the well issue reported by Badger Labs with a supervisor.

Fire Department Report

Fire Chief Robbie Woldt and department members Randy Radloff and Bill Lee were present to report on the Fire Department/Commission. Inspections will begin again in October. There were 4 calls in June. They are trying to determine if there are enough volunteer workers for the Fair Stand. The new fire truck may or may not be delivered by December. Robbie is working with an interested party on purchase of the old engine. Radio transmission is less than ideal to Outagamie County. The fire department is still in need of more volunteer fire fighters. There is extensive state mandated/funded training, but the time requirement is not feasible for everyone and all firefighters have same status. Department has reached out to our state senator and representative requesting a possible tax credit to make volunteering more attractive, but nothing came of it. There is an Auto 8 program in place where if Bonduel gets dispatched for a structure fire, another department can send out a few firefighters as well, with reciprocation from Bonduel. This program is currently with Shawano and Town of Waukechon and is only a temporary fix.

Zoning Administrator Report

No report.

EMS and First Responder Report

Minutes available.

Bonduel School District

Minutes available.

Adjourn and Set Next Meeting

The next monthly meeting will be held on August 10, 2020, at 7:00 p.m. Motion by Tom and seconded by Dave to set next meeting date and adjourn. Motion carried. Meeting adjourned at 7:37 p.m.

TOWN OF HARTLAND
 SHAWANO COUNTY, WISCONSIN
 Summary Statement of Net Income
 Calendar YTD 2020 as of
June 30, 2020

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Income				
Taxes	227.97	215,700.17	312,585	-96,885
Intergovernmental Revenues	1,741.42	73,115.50	200,133	-127,018
Licenses and Permits	8,714.00	17,498.24	8,350	9,148
Public Charges for Services	0.00	0.00	938	-938
Miscellaneous Revenue	599.42	7,238.29	5,500	1,738
Total Income	<u>11,282.81</u>	<u>313,552.20</u>	<u>527,506</u>	<u>-213,954</u>
Expense				
General Government	10,362.15	38,941.64	78,450	-39,508
Public Safety	4,774.65	36,563.10	68,150	-31,587
Public Works	4,800.63	66,896.62	338,750	-271,853
Culture, Recreation, Education	0.00	0.00	50	-50
Conservation & Development	1,580.00	3,449.00	7,900	-4,451
Debt Service	23,958.05	23,958.05	23,958	0
Total Expense	<u>45,475.48</u>	<u>169,808.41</u>	<u>517,258</u>	<u>-347,450</u>
	<u>-34,192.67</u>	<u>143,743.79</u> *	<u>10,248</u>	<u>133,496</u>
Transfer to Fire Truck Reserve (Jan)		-10,000.00	-10,000	0
Transfer from Fire Truck Reserve (Feb)	40,000.00	40,000.00		
Down Payment on 2020 Fire Truck (Feb) **	-40,000.00	-40,000.00		
	<u>-34,192.67</u>	<u>133,743.79</u>	<u>248</u>	<u>133,496</u>
** Budgeted for in Fiscal Years 2017 - 2020 at \$10,000 per year to build a reserve totaling of \$40,000.				
Beginning Fund Balance - All Accounts		646,936.87		
Net Income		143,743.79 *		
Down Payment on 2020 Fire Truck		-40,000.00		
Ending Fund Balance - All Accounts		<u>750,680.66</u>		
Account Balances:				
Checking		1,908.13		
Money Market Account		513,775.65		
Michels Reclamation Fund		40,019.14		
Road Reserve		<u>194,977.75</u>		
		<u>750,680.67</u>		