

**TOWN OF HARTLAND MONTHLY MEETING**

October 12, 2020

Approved: November 9, 2020

**Town Officials:**

Chairman: Tom Riehl  
Treasurer: Jenny Mitchell  
Clerk: Sharon Riehl

Supervisor: Bill Berkhahn  
Supervisor: Dave Bohm  
Deputy Clerk: Rhoda Lehrke – Conference Call

Others present: Tim Leiterman, Christina Hornung, Terra Naumann, Steve Moede, Matt Maroszek

**Call to Order**

The monthly meeting of the Town of Hartland, held on Monday, October 12, 2020 was called to order at 7:00 pm by the Town Chairman Tom Riehl, who led the pledge of allegiance.

**Meeting Notices**

The Chairman verified that proper postings had been placed at the Hartland Town Hall and the Town of Hartland Website. <http://www.townofhartlandwi.com>.

**Approval of Agenda**

Motion was made by Bill and seconded by Dave to approve the agenda and deviate from the order if necessary. Motion carried.

**Speaker Aaron Demrau**

Aaron M. Demrau, Attorney at Law was present to introduce himself and indicate he is running for Menominee-Shawano County District Attorney in the November 3, 2020 election.

**Minutes.**

The minutes from September 14, 2020 meeting and September 30, 2020 meeting were reviewed. Motion by Bill and seconded by Dave to approve both meeting minutes. Motion carried.

**Treasurer’s Report**

September Income	\$3,214.58
September Expenses	\$45,590.76
Checking Account Balance	\$4,250.97
Money Market Balance	\$601,404.80
General Reserve Fund Balance	\$195,297.37
Michels Reclamation Fund	\$40,089.30
Total Cash on Hand	\$841,042.44

The treasurer’s report was read by Jen. Motion made by Tom and seconded by Dave to approve the Treasurer’s report. Motion carried.

**Vouchers and Bills to be Paid**

The clerk presented Voucher Checks 10831 - 10844 totaling \$17,500.67. Check 10830 for \$8000 was issued at the 9/30/20 meeting. Motion by Tom and seconded by Bill to approve the October vouchers. Motion carried. Check 10845 for \$2876.17 was approved by Bill and seconded by Dave for balance of new flooring to be covered under the Routes to Recovery grant deadline. Motion carried. Vouchers then totaled \$20,376.84.

### **Clerks Report**

Rhoda gave the financial report for September Month end. Motion by Bill and seconded by Dave to approve financial report. Motion carried. The final documents were submitted for the WEC Election Security Grant for \$1100. The Routes to Recovery grant documents were submitted for \$8569.15 and were accepted. There is one more payment period remaining. The grant would cover a mifi device to be used for internet at the hall. Monthly cost of \$20 + tax for data would be charged to clerk's personal account for monthly reimbursement. Motion by Tom and seconded by Dave to approve mifi device and monthly charges. Motion carried. Zillmer Assessment contract was submitted for 2021. Motion by Tom and seconded by Dave to approve contract.

### **Chairman/Road Report**

McMahon is nearing the end of their portion of the S.Highline project. The 6 acre property being changed to Wetland to avoid DNR charges, needs to be sprayed this fall. Motion by Tom and seconded by Bill to spray the land. Motion carried. The culvert on Twin Creeks road is installed but we may need it to extend further into the ditch. The Chairman will inspect and determine if extensions are needed. Matt Maroszek submitted his snowplowing contract. Motion by Tom and seconded by Bill to approve the 2020- 2021 Complete Services Snowplowing contract. Wildlife, River and Flambeau Roads need an overlayment. S. Highline also needs to be crushed and graveled before winter. Chairman will contact vendors for bids on grinding. Several fire number signs on Hwy 117 are in need of replacement. The chairman asked the supervisors to check them out and discuss at next meeting.

### **Fire Department Report**

No report.

### **Zoning Administrator Report**

No report.

### **EMS and First Responder Report**

Minutes available.

### **Bonduel School District**

No minutes available.

### **Public Comments**

Steve Moede commented on culvert issues on Wildlife Road. They rise and fall with the seasons and need to be addressed before overlayment. Terra Naumann and Steve Moede also commented on brush in ditches on Valley and Porter Roads. Matt Maroszek will address the brush control in the ditch. There was discussion on snowplowing as well and the struggles with Porter Road due to growth on sides and lack of sun. Matt Maroszek will monitor and may need to purchase plain salt for problem areas. Missing road signs were mentioned but some should be addressed with Waukechon.

### **Adjourn and Set Next Meeting**

The next monthly meeting will be held on November 9, 2020, at 7:00 p.m. Motion by Tom and seconded by Dave to adjourn. Meeting adjourned at 8:24 p.m.

TOWN OF HARTLAND  
 SHAWANO COUNTY, WISCONSIN  
 Summary Statement of Net Income  
 Calendar YTD 2020 as of  
**September 30, 2020**

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>\$ Over Budget</u>
<b>Income</b>				
Taxes	-710.93	313,518.19	312,585	933
Intergovernmental Revenues	1,778.43	121,599.91	200,133	-78,533
Licenses and Permits	1,600.00	21,487.24	8,350	13,137
Public Charges for Services	0.00	447.00	938	-491
Miscellaneous Revenue	683.50	8,987.41	5,500	3,487
<b>Total Income</b>	<u>3,351.00</u>	<u>466,039.75</u>	<u>527,506</u>	<u>-61,466</u>
<b>Expense</b>				
General Government	23,620.72	67,934.89	78,450	-10,515
Public Safety	10,297.71	48,005.04	68,150	-20,145
Public Works	10,004.83	86,845.52	338,750	-251,904
Culture, Recreation, Education	25.00	25.00	50	-25
Conservation & Development	1,610.00	5,165.68	7,900	-2,734
Debt Service	0.00	23,958.05	23,958	0
<b>Total Expense</b>	<u>45,558.26</u>	<u>231,934.18</u>	<u>517,258</u>	<u>-285,324</u>
	<u><u>-42,207.26</u></u>	<u><u>234,105.57 *</u></u>	<u><u>10,248</u></u>	<u><u>223,858</u></u>
Transfer to Fire Truck Reserve (Jan)		-10,000.00	-10,000	0
Transfer from Fire Truck Reserve (Feb)	40,000.00	40,000.00		
Down Payment on 2020 Fire Truck (Feb) **	-40,000.00	-40,000.00		
	<u>-42,207.26</u>	<u>224,105.57</u>	<u>248</u>	<u>223,858</u>
<b>** Budgeted for in Fiscal Years 2017 - 2020 at \$10,000 per year to build a reserve totaling of \$40,000.</b>				
<b>Beginning Fund Balance - All Accounts</b>		646,936.87		
<b>Net Income</b>		234,105.57 *		
<b>Down Payment on 2020 Fire Truck</b>		<u>-40,000.00</u>		
<b>Ending Fund Balance - All Accounts</b>		841,042.44		
<b>Account Balances:</b>				
Checking		4,250.97		
Money Market Account		601,404.80		
Michels Reclamation Fund		40,089.30		
Road Reserve		<u>195,297.37</u>		
		841,042.44		