

TOWN OF HARTLAND MONTHLY MEETING

April 12, 2021

Approved: May 10, 2021

Town Officials:

Chairman: Tom Riehl

Treasurer: Jenny Mitchell – Conference Call

Clerk: Sharon Riehl

Supervisor: Bill Berkhahn

Supervisor: Dave Bohm

Deputy Clerk: Rhoda Lehrke – Conference Call

Others present: Dan Liesner, Bob Liesner, Roger Liesner, Valerie King, Tim Leiterman, Christina Hornung, Matt Maroszek, Ross Berkhahn, Pam Berkhahn

Call to Order

The monthly meeting of the Town of Hartland, held on Monday, April 12, 2021 was called to order at 7:00 pm by the Town Chairman Tom Riehl, who led the pledge of allegiance.

Meeting Notices

The Chairman verified that proper postings had been placed at the Hartland Town Hall and the Town of Hartland Website. <http://www.townofhartlandwi.com>.

Approval of Agenda

Motion was made by Dave and seconded by Bill to approve the agenda and deviate from the order if necessary. Motion carried.

Minutes.

The minutes from the March 8 monthly meeting were reviewed. Motion by Bill and seconded by Dave to approve the minutes. Motion carried. Minutes from March 31 special meeting were reviewed. Motion by Dave and seconded by Bill to approve the minutes. Motion carried.

Treasurer’s Report

March Income	\$2,485.01
March Expenses	\$83,018.61
Checking Account Balance	\$2,187.70
Money Market Balance	\$726,470.17
General Reserve Fund Balance	\$195,834.64
Michels Reclamation Fund	\$40,158.76
Total Cash on Hand	\$964,651.27

The treasurer’s report was read by Jen. Motion made by Tom and seconded by Bill to approve the Treasurer’s report. Motion carried.

Vouchers and Bills to be Paid

The clerk reported April Voucher Checks 10961 – 10984, totaling \$24,827.47. This includes the Quarter 1 payment to U.S. Treasury. Motion by Dave and seconded by Bill to approve the April vouchers. Motion carried.

Clerks Report

Rhoda gave the financial report for March, which included our first new fire truck payment. Motion by Tom and seconded by Bill to approve financial report. Motion carried.

Resolution 2021-01 Purchasing Procedures Policy, which covers approval of Town Officer purchases, was presented. Motion by Tom and seconded by Bill to adopt. Votes For – 3, Votes Against – 0. Resolution adopted.

SPYRT (St. Paul Youth Rejoicing Together) requested approval to clean the Town of Hartland roadsides. Motion by Bill and seconded by Dave to approve cleanup and make an \$1800 donation to SPYRT. Motion carried. Matt Maroszek agreed to have the dumpster placed on his property during cleanup. Clerk will contact Ben Korth for dumpster. The April 6, 2021 Election results for the Town Board Officers was Chairman – Tom Riehl, Supervisor – Bill Berkhahn, Supervisor – David Bohm, Treasurer – Jenny Mitchell and Clerk – Sharon Riehl. An Oath of Office was received from each of these re-elected board members.

Clerk reported 3 Special Assessment requests, 6 hall rentals and 3 WE Energies boring permits.

The Cintas floor mat service will continue through the month of May. The Annual Newsletter was mailed with assistance from the Treasurer and Chairman. Both the Chairman and Clerk had BOR training that covers the 2021 BOR so no further training is needed this year. Beginning in 2022, the BOR training will be required annually.

The Annual Meeting will be held on April 20, 2021 at 6:30 p.m.

Chairman/Road Report

Tom reported an illegal burn by a town resident. Ordinance 2012-02 includes a penalty of \$25 - \$250. Since the illegal burn was an Amish resident, as was in 2019, the Clerk will prepare a letter indicating that future illegal burning for any resident in the Town of Hartland will result in a penalty. Tom will issue these letters to the Amish Community. A Burn Permit reminder will be added to the website. Tom would like any road damage like pot holes, reported to a board member so they can be addressed. A reminder to report pot holes will also be placed on the website. Matt Maroszek reported pot holes on Townline and he will check them out. Rhoda Lehrke reported the beginning of pot holes at N4539 State Hwy 117. Matt will address this area and also the bridge/Hwy 29 overpass on Highline. Ross Berkhahn reported a sign down on Center Rd, near S. Broadway. Tom will repair.

McMahon Engineering is hoping to begin the S. Highline project this summer. Once they indicate a time frame, we need to request sealed bids for construction and schedule a Public Hearing, which will be published in the Shawano Leader.

Fire Department Report

Tom reported there were 8 calls in March and gave a brief description of each call.

Zoning Administrator Report

No report.

EMS and First Responder Report

Minutes available.

Bonduel School District

No Minutes available.

Public Comments

Roger Liesner was upset how the Chairman addressed him on April 6, 2021 regarding manure hoses being placed in the Right of Way on S. Highline. The Chairman indicated he was called by the property owner who acquired a legal permit from the Town of Hartland to run manure hoses in the ROW, but the manure hauler hired by the property owner was turned away by Roger Liesner. Roger stated that is not what happened. After discussion, it was clear there were misunderstandings over the issue. The Liesner family asked if they could receive notification before the hoses will be placed in the ROW. No motion was made.

Bob Liesner expressed that too much brush is being removed from the ROW and feels there should be vertical limits. The clerk stated she would contact the WTA to see if there are any limits as to how high the brush can be removed.

Adjourn and Set Next Meeting

The next monthly meeting will be held on May 10, 2021 at 7:00 p.m. Motion by Tom and seconded by Bill to adjourn. Motion carried. Meeting adjourned at 7:50 p.m.

TOWN OF HARTLAND
 SHAWANO COUNTY, WISCONSIN
 Summary Statement of Net Income
 Calendar YTD 2021 as of
April 30, 2021

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Income				
Taxes	7,968.70	239,553.76	317,123	-77,569
Intergovernmental Revenues	35,573.92	70,942.72	200,676	-129,733
Licenses and Permits	2,100.00	5,300.00	9,850	-4,550
Public Charges for Services	0.00	387.00	938	-551
Miscellaneous Revenue	1,136.26	3,259.52	5,500	-2,240
Total Income	<u>46,778.88</u>	<u>319,443.00</u>	<u>534,087</u>	<u>-214,644</u>
Expense				
General Government	4,835.19	24,655.35	82,385	-57,730
Public Safety	2,081.00	30,494.71	62,950	-32,455
Public Works	17,911.28	78,580.27	343,480	-264,900
Culture, Recreation, Education	0.00	0.00	50	-50
Conservation & Development	0.00	1,665.00	8,080	-6,415
Debt Service	0.00	31,307.91	31,308	-0
Total Expense	<u>24,827.47</u>	<u>166,703.24</u>	<u>528,253</u>	<u>-361,550</u>
	<u>21,951.41</u>	<u>152,739.76</u> *	<u>5,834</u>	<u>146,906</u>
Transfer to Fire Truck Reserve (Jan)		-5,500.00	-5,500	0
	<u>21,951.41</u>	<u>147,239.76</u>	<u>334</u>	<u>146,906</u>
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Beginning Fund Balance - All Accounts		833,862.92		
Net Income		<u>152,739.76</u> *		
Ending Fund Balance - All Accounts		986,602.68		
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Account Balances:				
Checking		2,360.44		
Money Market Account		748,094.18		
Michels Reclamation Fund		40,240.99		
Fire Truck Reserve		5,500.00		
Road Reserve		<u>190,407.07</u>		
		986,602.68		