

TOWN OF HARTLAND MONTHLY MEETING

August 9, 2021

Approved: September 13, 2021

Town Officials:

Chairman: Tom Riehl

Treasurer: Jenny Mitchell

Clerk: Sharon Riehl

Supervisor: Bill Berkhahn

Supervisor: Dave Bohm

Deputy Clerk: Rhoda Lehrke – Conference Call

Others present: Bob Liesner, Valerie King, Dan Liesner, Tim Leitermann, Christina Hornung, Ross Berkhahn, Pam Berkhahn, Matt Maroszek

Call to Order

The monthly meeting of the Town of Hartland, held on Monday, August 9, 2021 was called to order at 7:00 pm by the Town Chairman Tom Riehl, who led the pledge of allegiance.

Meeting Notices

The Chairman verified that proper postings had been placed at the Hartland Town Hall and the Town of Hartland Website. <http://www.townofhartlandwi.com>.

Approval of Agenda

Motion was made by Dave and seconded by Bill to approve the agenda and deviate from the order if necessary. Motion carried.

Minutes.

The minutes from the July 12 monthly meeting were reviewed. Motion by Bill and seconded by Dave to approve the minutes. Motion carried.

Treasurer's Report

July Income	\$47,844.91
July Expenses	\$25,875.89
Checking Account Balance	\$2,252.48
Money Market Balance	\$778,316.33
General Reserve Fund Balance	\$196,126.94
Michels Reclamation Fund	\$40,473.28
Total Cash on Hand	\$1,017,168.93

The treasurer's report was read by Jen. Motion made by Tom and seconded by Bill to approve the Treasurer's report. Motion carried.

Vouchers and Bills to be Paid

The clerk reported Voucher Checks 11041 – 11053 were voided as they were misprinted. 11041 – US Treasury. The August Voucher Checks were 11054 – 11065, totaling \$432,868.11. Motion by Tom and seconded by Bill to approve the July vouchers. Motion carried.

Clerks Report

Rhoda gave the financial report for July. With the purchase of a new voting machine, and the large asphalt invoice, Rhoda mentioned there will need to be budget adjustments. Motion by Tom and seconded by Dave to approve a budget adjustment of \$6050 to General Government expenses for the new voting machine. Motion carried.

Motion by Tom and seconded by Bill to approve \$445,000 to Public Works to cover the asphalt project and shouldering that is yet to be completed. Motion carried. Clerk will contact Michels to set up a customer account for the Town of Hartland so Matt Maroszek can pick up needed materials and have them invoice the township.

Motion by Tom and seconded by Dave to approve financial report. Motion carried.

There were no Special Assessment requests and four Town Hall rentals.

The 16 fire number signs arrived and given to the supervisors to install.

A \$200 driveway permit application was received from Milo Schmucker for N4877 Broadway Rd.

The current propane tank is owned by the township and clerk will pursue quotes from multiple propane vendors in 2022.

Hartland's share of the Bonduel Fire Department expenses was confirmed. Expenses are 60% Bonduel and 40% Hartland. Equipment expenses are 50% each for Bonduel and Hartland.

New voting machine model was determined by county municipality clerks and poll workers. Hartland will replace the current Optech Insight paper tabulator which is reaching end of life. New ICE (Image Case Evolution) machine will accept paper ballots, allow voter to make changes, and is handicap accessible. Total cost to Hartland after trade-in, quantity discount from vendor and \$1500 from Shawano County is \$6050. New machine will arrive in October and be used for 2022 elections.

A kitchen cabinet is sagging from the weight of the dishes. Clerk will work with Tim Leitermann regarding repair.

Weeds and mulch (ground cover) in front and east side of building needs attention. Chairman and clerk will pursue.

Chairman/Road Report

Tom reported that McMahon indicated they are still working with the DNR regarding the S. Highline project.

Northeast Asphalt completed their work on River Rd, Town Hall access road and Wildlife Rd. Due to the amount of culvert work on River Rd, which was not in original quote by NEA, motion by Dave and seconded by Bill to approve additional cost for River Rd. Motion carried.

Matt Maroszek will continue shouldering/graveling River and Wildlife Rds, as well as clear brush on Rocky Rd. Matt did some clearing on N Highline near bridge over drainage ditch.

Fire Department Report

Tom reported 6 accidents and a dumpster fire.

Zoning Administrator Report

No report.

EMS and First Responder Report

Minutes available.

Bonduel School District

No minutes available.

Public Comments

Bob Leisner questioned water flow to his land as it is flooding. Chairman indicated we just received 7" of rain. Bob continued expressing concerns over drainage issues over the years. His 2-minute time limit expired.

Tim Leitermann indicated fast moving traffic near his home and requested a 'Tractor Work' sign heading east and a 'Hidden Driveway' sign heading west on E Slab City Rd near his residence.

Adjourn and Set Next Meeting

The next monthly meeting will be held on September 13, 2021 at 7:00 p.m. Motion made by Bill and seconded by Dave to adjourn meeting. Motion carried. Meeting adjourned at 7:40 p.m.

TOWN OF HARTLAND
 SHAWANO COUNTY, WISCONSIN
 Summary Statement of Net Income
 Calendar YTD 2021 as of
July 31, 2021

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Income				
Taxes	-45.91	239,745.42	317,123	-77,378
Intergovernmental Revenues	46,198.55	166,711.03	200,676	-33,965
Licenses and Permits	1,274.97	9,313.97	9,850	-536
Public Charges for Services	0.00	387.00	938	-551
Miscellaneous Revenue	574.46	5,184.47	5,500	-316
Total Income	<u>48,002.07</u>	<u>421,341.89</u>	<u>534,087</u>	<u>-112,745</u>
Expense				
General Government	2,840.26	43,003.45	82,385	-39,382
Public Safety	232.85	37,725.98	62,950	-25,224
Public Works	22,756.87	122,781.28	343,480	-220,699
Culture, Recreation, Education	0.00	0.00	50	-50
Conservation & Development	0.00	3,215.00	8,080	-4,865
Debt Service	0.00	31,307.91	31,308	-0
Total Expense	<u>25,829.98</u>	<u>238,033.62</u>	<u>528,253</u>	<u>-290,219</u>
	<u>22,172.09</u>	<u>183,308.27 *</u>	<u>5,834</u>	<u>177,474</u>
 Transfer to Fire Truck Reserve (Jan)	 <u>0.00</u>	 <u>-5,500.00</u>	 <u>-5,500</u>	 <u>0</u>
	<u>22,172.09</u>	<u>177,808.27</u>	<u>334</u>	<u>177,474</u>
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Beginning Fund Balance - All Accounts		833,862.92		
Net Income		<u>183,308.27 *</u>		
Ending Fund Balance - All Accounts		1,017,171.19		
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Account Balances:				
Checking		2,254.64		
Money Market Account		778,316.33		
Michels Reclamation Fund		40,473.28		
Fire Truck Reserve		5,500.00		
Road Reserve		<u>190,626.94</u>		
		1,017,171.19		