

# TOWN OF HARTLAND MONTHLY MEETING

June 14, 2021

Approved: July 12, 2021

## Town Officials:

Chairman: Tom Riehl

Treasurer: Jenny Mitchell

Clerk: Sharon Riehl

Supervisor: Bill Berkhahn

Supervisor: Dave Bohm

Deputy Clerk: Rhoda Lehrke – Conference Call

Others present: Dan Liesner, Bob Liesner, Valerie King, Tim Leiterman, Christina Hornung, Ross Berkhahn, Pam Berkhahn, Matt Maroszek, Mark Schuster

## Call to Order

The monthly meeting of the Town of Hartland, held on Monday, June 14, 2021 was called to order at 7:00 pm by the Town Chairman Tom Riehl, who led the pledge of allegiance.

## Meeting Notices

The Chairman verified that proper postings had been placed at the Hartland Town Hall and the Town of Hartland Website. <http://www.townofhartlandwi.com>.

## Approval of Agenda

Motion was made by Bill and seconded by Tom to approve the agenda and deviate from the order if necessary. Motion carried.

## Minutes.

The minutes from the May 10 monthly meeting were reviewed. Motion by Dave and seconded by Bill to approve the minutes. Motion carried.

## Treasurer's Report

May Income	\$4,990.53
May Expenses	\$9,298.34
Checking Account Balance	\$2,362.21
Money Market Balance	\$743,784.60
General Reserve Fund Balance	\$195,974.70
Michels Reclamation Fund	\$40,247.42
Total Cash on Hand	\$982,368.93

The treasurer's report was read by Jen. Motion made by Tom and seconded by Bill to approve the Treasurer's report. Motion carried.

## Vouchers and Bills to be Paid

The clerk reported June Payroll Checks 10995 – 11001 totaling \$9,581.68, and Voucher checks 11002 – 11026 totaling \$26,652.62 for a grand total of \$36,234.30. Motion by Bill and seconded by Dave to approve the June vouchers. Motion carried.

## Clerks Report

Rhoda gave the financial report for May and reported that the software used to connect to QuickBooks accounting software was replaced by elevITY. Motion by Tom and seconded by Dave to approve financial report. Motion carried. There were two driveway permits submitted. One was from Cletus/Gloria Kurowski and the other from Eric Specht. The clerk reported there were 4 town hall rentals. Sixteen fire number signs were ordered to include those damaged or faded and for new residents.

The WTA attorney clarified that there is no limit as to height regarding brush cutting in the Right of Way. Due to a change in state law, the DOR issued the Town of Hartland a new CES (Certificate of Exempt) number.

A recycling grant was received from the DNR for \$1747.48.

Timeline Saloon and BBQ applied for a renewal of their liquor license, tobacco license and 6 Operator licenses. Motion by Dave and seconded by Bill to approve all applications.

The Rural Mutual Workman's Comp Audit resulted in a balance of \$10.

#### **Chairman/Road Report**

Tom reported we are still waiting on McMahon on the S. Highline project.

The only sealed bid received on the asphaltting of several roads was from Northeast Asphalt and broken down by road.

After discussion, motion by Tom and seconded by Dave to have NEA complete River, Town Hall access and Wildlife roads. Motion carried. River Rd is in need of culvert replacement or repair. Matt Maroszek and Tom will address.

Mark Schuster from Robert E. Lee & Associates was present to discuss a quote he provided the chairman regarding testing the asphalt depth as NEA completes the roads. Motion by Tom and seconded by Dave to approve part-time observation, which includes checking the paving twice per day for an estimated cost of \$2900 for four days.

The 6 acres on S. Highline needed for wetland needs to be sprayed again. Motion by Tom and seconded by Dave to proceed with spraying. Motion carried. Tom will pursue.

Carol Staszak called the chairman to report that water was backing up on her lawn on Zachow Rd from the ditch. Tom visited the property and there is a 12" underground pipe on Staszak property draining into a 4" pipe installed by the neighbor at the property line. Dirt was removed to help with the water flow. Motion by Tom and seconded by Bill that if water backup continues, the ditch will be dug out. Motion carried.

Eli Mullet called to inquire about cleaning the ditch/ROW across from his property on N Highline Rd that is all grown up with grass. Matt Maroszek indicated he would call the DNR to discuss what could be done.

#### **Fire Department Report**

Tom Riehl reported 5 fire calls for the month of May.

#### **Zoning Administrator Report**

No report.

#### **EMS and First Responder Report**

Minutes available. Bill Berkhahn reported that the Town of Washington has asked the Bonduel EMS to cover their township and agreed on a \$5500 fee per year beginning July 1, 2021. There are 4 new members being trained.

#### **Bonduel School District**

Minutes available.

#### **Public Comments**

Valerie King asked the status of the S. Highline project. The chairman answered that our understanding is McMahon is still working with the DNR as reported at last meeting.

#### **Adjourn and Set Next Meeting**

The next monthly meeting will be held on July 12, 2021 at 7:00 p.m. Meeting adjourned at 8:07 p.m.

TOWN OF HARTLAND  
 SHAWANO COUNTY, WISCONSIN  
 Summary Statement of Net Income  
 Calendar YTD 2021 as of  
**May 31, 2021**

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>\$ Over Budget</u>
<b>Income</b>				
Taxes	8.00	239,561.76	317,123	-77,561
Intergovernmental Revenues	2,730.58	73,673.30	200,676	-127,003
Licenses and Permits	1,900.00	7,200.00	9,850	-2,650
Public Charges for Services	0.00	387.00	938	-551
Miscellaneous Revenue	426.01	3,685.53	5,500	-1,814
<b>Total Income</b>	<u>5,064.59</u>	<u>324,507.59</u>	<u>534,087</u>	<u>-209,579</u>
<b>Expense</b>				
General Government	730.22	25,385.57	82,385	-56,999
Public Safety	1,851.00	32,345.71	62,950	-30,604
Public Works	6,717.12	85,297.39	343,480	-258,183
Culture, Recreation, Education	0.00	0.00	50	-50
Conservation & Development	0.00	1,665.00	8,080	-6,415
Debt Service	0.00	31,307.91	31,308	-0
<b>Total Expense</b>	<u>9,298.34</u>	<u>176,001.58</u>	<u>528,253</u>	<u>-352,251</u>
	<u><b>-4,233.75</b></u>	<u><b>148,506.01</b></u> *	<u><b>5,834</b></u>	<u><b>142,672</b></u>
<b>Transfer to Fire Truck Reserve (Jan)</b>				
	<u>-4,233.75</u>	<u>-5,500.00</u>	<u>-5,500</u>	<u>0</u>
	<u><b>-4,233.75</b></u>	<u><b>143,006.01</b></u>	<u><b>334</b></u>	<u><b>142,672</b></u>
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<b>Beginning Fund Balance - All Accounts</b>		833,862.92		
<b>Net Income</b>		<u>148,506.01</u> *		
<b>Ending Fund Balance - All Accounts</b>		982,368.93		
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<b>Account Balances:</b>				
Checking		2,362.21		
Money Market Account		743,784.60		
Michels Reclamation Fund		40,247.42		
Fire Truck Reserve		5,500.00		
Road Reserve		<u>190,474.70</u>		
		982,368.93		