

TOWN OF HARTLAND MONTHLY MEETING

October 11, 2021

Approved: November 8, 2021

Town Officials:

Chairman: Tom Riehl

Treasurer: Jenny Mitchell

Clerk: Sharon Riehl

Supervisor: Bill Berkhahn

Supervisor: Dave Bohm

Deputy Clerk: Rhoda Lehrke – Conference Call

Others present: Bob Liesner, Valerie King, Matt Maroszek, Tim Leitermann, Christina Hornung, Ross Berkhahn, Robbie Woldt, Shawano County Friends of Mountain Bay Trail

Call to Order

The monthly meeting of the Town of Hartland, held on Monday, October 11, 2021 was called to order at 7:00 pm by the Town Chairman Tom Riehl, who led the pledge of allegiance.

Meeting Notices

The Chairman verified that proper postings had been placed at the Hartland Town Hall and the Town of Hartland Website. <http://www.townofhartlandwi.com>.

Approval of Agenda

Motion was made by Tom and seconded by Bill to approve the agenda and deviate from the order if necessary. Motion carried.

Shawano County Friends of Mountain Bay Trail

Representatives from the newly formed Shawano County Friends of the Mountain Bay Trail gave a presentation on their vision, mission and need for volunteers regarding the Mountain Bay Trail in Shawano County. The Town of Hartland website will be updated to include contact information for anyone wanting more details. This group will return in several months with an update on progress.

Minutes.

The minutes from the September 13th monthly meeting were reviewed. Motion by Bill and seconded by Dave to approve the minutes. Motion carried.

Treasurer's Report

September Income	\$802.76
September Expenses	\$39,293.59
Checking Account Balance	\$4,035.50
Money Market Balance	\$400,242.67
General Reserve Fund Balance	\$196,276.89
Michels Reclamation Fund	\$40,545.73
Total Cash on Hand	\$641,100.79

The treasurer's report was read by Jen. Motion made by Tom and seconded by Bill to approve the Treasurer's report. Motion carried.

Vouchers and Bills to be Paid

The clerk reported Voucher Checks 11089 – 11106 totaling \$86,532.07. This includes the QTR 3 payment to the US Treasury. Motion by Dave and seconded by Bill to approve the October vouchers. Motion carried.

Clerks Report

Rhoda gave the financial report for September. Motion by Tom and seconded by Dave to approve financial report. Motion carried.

There were two Special Assessment requests and one Town Hall rental.

Bill Kolaske submitted the necessary paperwork and payment to renew the liquor license for Green Gables. Motion by Tom and seconded by Bill to approve the liquor license for Green Gables. Motion carried.

Driveway permit for Milo Schmucker on N4877 N Broadway is complete.

There are 6 fire number signs needed. Will order next month in case anyone notices others to replace.

Mulch in front of the hall has been removed and landscaping stone will be delivered and installed by board on October 13.

Kelly Zillmer from Zillmer Assessment Services submitted a contract to be renewed for 4 years. An increase in compensation will be addressed in the event workload increases. Motion by Tom and seconded by Dave to approve contract. Motion carried.

The WEC (Wisconsin Elections Commission) is recommending that each municipality acquire a wi.gov or .gov email address due to election security. Anyone in the township can have access to this email address. Will pursue.

The January 2021 final population estimated for Hartland is 906.

We are still receiving clarification on uses for the ARPA – American Rescue Plan Act funds received.

The Shawano County board presented their county redistricting map which determines how many County Supervisors are needed and what their territory will be.

Chairman/Road Report

Tom reported that we are waiting on paperwork from WE Energies regarding releasing the 1949 power line easement specifications for the S. Highline project. We will have to spray the 7 acres on S. Highline to be used for the DNR delineation agreement.

There are branches on Townline that hit the power lines and causing sparks. This prompts a Fire Call. Tom will call WE to get these branches removed.

Residents on Happy Lane would like the 'DEAD END' sign moved closer to Hwy 47 to avoid cars turning around in their driveway. Tom called Digger's Hotline and will move sign.

To prevent theft, the street signs in need of replacing will be glued instead of welded.

The 'STOP' sign on E Slab City and Highline needs to be permanently installed, and the 'YIELD' sign on Swamp and Highline is missing and will need to be ordered. Golden Lane needs patching and there is a washout on Valley and Wedge that Matt Maroszek will handle. Motion by Tom and seconded by Dave to approve the 2022 Complete Services snow plowing contract. Motion carried.

Closed Session

Motion by Tom and seconded by Dave to go into closed session at 7:55 pm.

Motion by Tom and seconded by Bill to adjourn closed session and return to monthly meeting at 8:07 pm.

Fire Department Report

Fire Chief Robbie Woldt reported 6 calls in September. He gave a status report on equipment needing repair and being purchased. Students from Shawano Tech Ed will build walls for the training facilities. Robbie expressed thanks to the Town of Hartland for approving the new truck which has proven helpful. Kevin Lynch is the new Assistant Chief.

Zoning Administrator Report

No report.

EMS and First Responder Report

Minutes available.

Bonduel School District

Minutes available.

Public Comments

Bob Leisner questioned the plan for the S. Highline road construction. Tom indicated we have not gotten that far and will hear McMahon's recommendations at a Public Hearing, hopefully in the next few months.

Adjourn and Set Next Meeting

The next monthly meeting will be held on November 8, immediately following the Budget Public Hearing and Meeting of Electors that begin at 7:00 p.m. Motion made by Tom and seconded by Bill to adjourn meeting. Motion carried. Meeting adjourned at 8:23 p.m.

TOWN OF HARTLAND
 SHAWANO COUNTY, WISCONSIN
 Summary Statement of Net Income
 Calendar YTD 2021 as of
September 30, 2021

	<u>Current Month</u>	<u>Year to Date</u>	<u>Adj Budget \$ Over Budget</u>	
Income				
Taxes	0.00	334,079.84	317,123	16,957
Intergovernmental Revenues	0.00	166,711.03	200,676	-33,965
Licenses and Permits	500.00	10,013.97	9,850	164
Public Charges for Services	0.00	387.00	938	-551
Miscellaneous Revenue	408.45	6,301.70	5,500	802
Total Income	<u>908.45</u>	<u>517,493.54</u>	<u>534,087</u>	<u>-16,593</u>
Expense				
General Government	14,756.72	58,995.04	88,435	-29,440
Public Safety	12,813.39	50,867.89	62,950	-12,082
Public Works	10,223.48	564,369.83	788,480	-224,110
Culture, Recreation, Education	0.00	0.00	50	-50
Conservation & Development	1,500.00	4,715.00	8,080	-3,365
Debt Service	0.00	31,307.91	31,308	-0
Total Expense	<u>39,293.59</u>	<u>710,255.67</u>	<u>979,303</u>	<u>-269,047</u>
	<u>-38,385.14</u>	<u>-192,762.13 *</u>	<u>-445,216</u>	<u>252,454</u>
Transfer to Fire Truck Reserve (Jan)		-5,500.00	-5,500	0
	<u>-38,385.14</u>	<u>-198,262.13</u>	<u>-450,716</u>	<u>252,454</u>
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Beginning Fund Balance - All Accounts		833,862.92		
Net Income		-192,762.13 *		
Ending Fund Balance - All Accounts		641,100.79		
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Account Balances:				
Checking		4,035.50		
Money Market Account		400,242.67		
Michels Reclamation Fund		40,545.73		
ARPA Grant Balance		46,839.18		
Fire Truck Reserve		5,500.00		
Road Reserve		143,937.71		
		<u>641,100.79</u>		