

TOWN OF HARTLAND MONTHLY MEETING

November 10, 2014

Town Officials present:

| | | | |
|------------|----------------|---------------|---------------|
| Chairman: | Bob Woldt | Supervisor: | Frank Heller |
| Treasurer: | Jenny Mitchell | Supervisor: | Bill Dittmann |
| Clerk: | Marlin Noffke | Deputy Clerk: | Rhoda Lehrke |

Others present: Sharon Reihl, Bill Berkhahn, Mark Mitchell, and Matt Maroszek

Call to Order

The monthly meeting of the Town of Hartland was called to order by Bob Woldt, Chairman, at 7:00 p.m. at the Hartland Town Hall. It was verified by the Clerk that the required postings were done at the Bonduel State Bank, Town Hall, and the Bonduel Library. Bob then led the group in the Pledge of Allegiance.

Approve the Agenda

It was moved by Frank Heller, and seconded by Bill Dittmann, to approve the Agenda, and to deviate from the order of the Agenda if necessary. Motion carried.

Minutes

The minutes of the October 14, 2014 meeting were read. Frank moved to accept the corrected minutes, Bill seconded the motion, and it was approved.

Jenny expressed displeasure with the Clerks involvement in the website. Bill moved, seconded by Frank to place the website operation on the November 25 agenda.

Treasurer's Report

The Treasurer announced that she will be collecting taxes on Friday December 26 from 2 to 8 and Friday January 23.

Jenny Mitchell read the treasurer's report for October.

| | | | |
|---------------------------|-----------------|--|---------------|
| Previous Month | October Income | | \$ 31,138.78 |
| | October Expense | | 7,785.12 |
| Balance | | | |
| Checking account | | | 3,777.17 |
| Money Market | | | 280,290.38 |
| General Reserve fund | | | 270,554.05 |
| Michel's Reclamation fund | | | 32,520.15 |
| Total cash on hand | | | \$ 587,141.75 |

Frank made the motion, which Bill seconded, to accept the treasurer's report, and the motion was approved.

Vouchers and Bills to be Paid

The Clerk presented vouchers for the November invoices to be paid with checks #9359 through #9375 and electronic funds transfers. The Treasurer read the bills to be paid totaling \$7,015.02. Money received by the Clerk and Chairman totaled \$520.25. Frank moved, Bill seconded to approve the November vouchers presented for payment. Motion Carried.

Clerk's Report

The Clerk updated the board on the Eger action.
 The County has updated their Planning and Zoning fee schedule.
 Clerk explained the budget process for November 25.

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Fire Commission Report

The Fire Commission submitted a copy of their minutes to the Hartland clerk.

Chairman's Report

The WisDot road certification has been submitted and acknowledged.

Assessors contract for 2015. Frank moved, second by Bill to approve and authorize the Chairman to sign the Contract for Maintenance Assessment Services with Kelly Zillmer for \$9150.00. Motion carried.

Snow plowing contract for the 2014-2015 season. Bill moved, second by Frank to accept the low bid submitted by Complete Services LLC. Single and tandem dump trucks with 11 ft plow, 9 ft wings, and sander will be \$92.50 per hour. JD 772 6 wheel drive grader will be \$115.00 per hour. Motion carried. Grant told the Clerk that the County would continue to provide sand and salt.

Bob has a quote from NE Asphalt for the South 1650 ft of Hillcrest Road. Roll out and lay the 1 ¼ rock would be \$19,965. Pulverize and relay would be \$3,820. The feeling of the Board was that the early cold weather made it was too late to do the job this year.

Town Board work session to discuss draft of 2015 Budget to be presented for public hearing Nov 25.

ZA agreement. It was the consensus to leave the compensation and format unchanged at this time.

Fire Commission budget. There was discussion on the budget presented to the Village by the Fire Commission on October 22 and the budget given to Hartland on Nov 7. The 1/1/2007 agreement between Bonduel and Hartland seems to give Bonduel the authority to set the fire department budget. There seems to be no remedy if the budget is exceeded. The town clerk will contact the village clerk to get the final budget numbers before the Hartland budget meeting.

Clerk and Treasurer Appoint or Elect. There was a discussion on the advantages and disadvantages of electing or appointing the Clerk or Treasurer. This was informational only. It is too late to do a referendum before the next election.

EMS Report

Bill Berkahn gave a report for the EMS. He indicated that the group was comfortable with the funds received in 2014.

Public Comments and New Business

Former Deputy Clerk, Sharon Riehl, explained her views of how a town web site should function and who should be responsible for it.

Frank asked why the Michaels pit has a reclamation fund and the Murphy pit does not. The Clerk felt that it was a matter of when the pits went into operation. When the Michaels pit opened the Town had the authority to require a reclamation fund be set up. Later the County took over this function and contracted with East Central Planning Commission to collect fees and monitor compliance.

Bill Dittman reported 3 road signs missing on Swamp Road.

Next Meeting and adjourn

The next meeting will be a special meeting for the purpose of completing the budget process, held on Tuesday, November 25, 2014. It will follow the budget hearing and budget meeting starting at 6:00 p.m. Bill moved to adjourn, Frank seconded, and the meeting was adjourned at 8:55 p.m.

Approved Dec 9, 2014 W.M.G.D.

TOWN OF HARTLAND SPECIAL MEETING

November 25, 2014

Town Officials present:

| | | | |
|---------------|------------------|----------------------|--------------|
| Chairman: | Bob Woldt | Supervisor: | Frank Heller |
| Treasurer: | Jenny Mitchell | Supervisor: | Bill Dittman |
| Clerk: | Marlin Noffke | Deputy Clerk | Rhoda Lehrke |
| Deputy Clerk: | Marilee Duquaine | Zoning Administrator | Scott Schara |

Others present: Mark Mitchell, Al Tauchen, and Wade Wudtke.

Call to Order

Upon closing the Special Meeting of Electors, the Chairman, called to order the Special Meeting of the Town Board at 6:40. It was verified by the Clerk that the required postings were done at the Bonduel State Bank, Town Hall, and the Bonduel Library. Bob then led the group in the Pledge of Allegiance.

Approve the Agenda

It was moved by Frank Heller, and seconded by Bill Dittman, to approve the Agenda, and to deviate from the order of the Agenda if necessary. Motion carried.

Discussion of 2015 Budget

There was a motion by Bill Dittman, second by Frank Heller to move \$150.00 of expenses from Unallocated Town Hall expense to Fire Permits. Motion carried. Motion by Frank Heller, seconded by Bill Dittman to approve the Hartland 2015 Town Budget. Motion carried.

Resolution No. 2014-5

TO AMEND THE ZONING ORDINANCE AND FARMLAND PRESERVATION PLAN MAP FOR THE TOWN OF HARTLAND

Scott Schara, Hartland Zoning Administrator, presented copies of Res. 2014-5, the amended Hartland Zoning Ordinance, and the amended Hartland Farmland Preservation Plan Map. These corrections were at the request of DATCP and Shawano County and needed to be completed in time for the County and DATCP to certify Hartland farmers as eligible for farmland preservation tax credits on December 31, 2014. Bill Dittman moved, seconded by Frank Heller to approve Resolution No. 2014.5. Motion carried.

Town Website

The Clerk discussed the problems with unauthorized access to changes on the website. The website is part of town records. The Clerk is responsible for Town records. The Clerk will safeguard the town records from unauthorized access.

Next Meeting and adjourn

The next Town Board meeting will be on Tuesday, December 9, at 7:00 p.m. Frank made a motion to adjourn, seconded by Bill. Meeting adjourned at 8:35 p.m.

Approved Dec 9, 2014 M.A.N

TOWN OF HARTLAND
PUBLIC HEARING ON THE 2015 BUDGET
November 25, 2014, Minutes

Town Officials:

Chairman: Robert Woldt
Supervisor: Bill Dittman
Clerk: Marlin Noffke
Deputy Clerk: Marilee Duquaine

Treasurer: Jenny Mitchell
Supervisor: Frank Heller
Deputy Clerk: Rhoda Lehrke

Others present: Mark Mitchell

The Public Hearing for the Town of Hartland 2015 Budget, held on Tuesday, November 25, 2014, was called to order by the Town Chairman, Robert Woldt, at 6:00 p.m., at the Hartland Town Hall.

It was noted that the Public Budget Hearing was properly posted and notice given.

Motion by Frank Heller and seconded by Bill Dittman to approve the minutes as read of the November 19, 2013, Public Hearing on the 2014 Budget and the Special Meeting of the Electors to approve the tax levy. Motion carried.

Clerk Marlin Noffke presented the 2015 budget, comparing it to the budgets for the past five years and the actual results for the first nine months of 2014. The budget was open to public discussion. When questions were answered, the Chairman closed the public hearing at 6:35 p.m.

TOWN OF HARTLAND
SPECIAL MEETING OF ELECTORS
TO APPROVE THE TAX LEVY FOR 2015
November 25, 2014, Minutes

Town Officials:

Chairman: Robert Woldt
Supervisor: Bill Dittman
Clerk: Marlin Noffke

Treasurer: Jenny Mitchell
Supervisor: Frank Heller
Deputy Clerk: Rhoda Lehrke
Deputy Clerk: Marilee Duquaine

Others present: Al Tauchen, Wade Wudtke, and Mark Mitchell

Upon closing the Public Hearing, Robert Woldt called to order the Special Meeting of the Hartland Town Electors to act on the proposed 2015 tax levy.

It was noted that the Special Meeting of Electors was properly posted and notice given.

Jenny Mitchell moved, seconded by Frank Heller, to approve the 2015 tax levy at \$270,405.00. Motion Carried with 8 aye and 2 abstained (Al Tauchen and Wade Wudtke).

Frank Heller moved, Bill Dittman second to adjourn The Special Meeting of Town Electors at 6:40. Carried.

approved Dec 9, 2014 l.m.a.n.