

TOWN OF HARTLAND MONTHLY MEETING

April 17, 2018

Approved: May 14, 2018

Town Officials:

Chairman: Bob Woldt
Treasurer: Jenny Mitchell
Clerk: Sharon Riehl

Supervisor: Alan Tauchen
Supervisor: Tom Riehl
Deputy Clerk: Rhoda Lehrke

Others present: Jim Vanden Brook, Randy Genke, Ross Berkhahn, Peter Schmidt, Matt Maroszek

Call to Order

The monthly meeting of the Town of Hartland, held on Monday, April 17, 2018 was called to order at 6:43 pm by the Town Chairman, Bob Woldt. The pledge of allegiance was stated earlier in the evening at the annual meeting.

Meeting Notices

The Chairman verified that proper postings had been placed at the Hartland Town Hall and the Town of Hartland Website. <http://www.townofhartlandwi.com>.

Approval of Agenda

Motion was made by Al and seconded by Tom to approve the agenda and deviate from the agenda if necessary. Motion carried.

Minutes

The minutes of the March meeting were read by the Clerk. Motion was made by Al and seconded by Tom to accept the minutes. Motion carried.

Treasurer’s Report

| | |
|------------------------------|--------------|
| March Income | \$1098.77 |
| March Expense | \$43,510.48 |
| Checking Account Balance | \$3,170.90 |
| Money Market Balance | \$248,585.80 |
| General Reserve Fund Balance | \$302,797.85 |
| Michels Reclamation Fund | \$36,051.34 |
| Total Cash on Hand | \$590,605.89 |

The treasurer’s report was read by Jen. A motion to approve the treasurer’s report was made by Al, seconded by Tom. Motion carried.

Vouchers and Bills to be Paid

The Clerk presented the March 2018 vouchers to be paid with checks #10227 through #10243 totaling \$21,108.81. Check #10225 to Scott Schara was voided after a clerical error and reissued as #10226. There was a deposit of \$425 for Town Hall rentals and a zoning fee from Steve Bohm. Motion by Tom and seconded by Al to approve the vouchers as read. Motion carried.

Clerks Report

Rhoda presented the March monthly financial report and explained entries. Rhoda mentioned that in January a budget change was approved from \$2500 to \$3000 for EMS. She suggested taking the \$500 difference from the Public Works category. Bob made a motion to approve with a second from Tom, to take the difference from the Public Works category. Motion carried.

Rhoda presented the Financial Software overview that listed current challenges faced, options available and the cost difference between TownHall Software and Quickbooks Pro. Rhoda also explained the advantages of new software compared to the current use of spreadsheets. The software would include an audit trail and cleaner reporting, which is helpful in the event of an annual audit. The cost could be taken from the General Government budget or the Road fund. Tom made a motion, with a second by Al, to purchase QuickBooks. Motion carried. Rhoda will handle the purchase and the setup.

Bob mentioned that we have not been charging tax on the town hall rental. Sharon will check on this with other townships to see how it is handled.

The 2017 Responsible Unit Recycling Program Accomplishments and Actual Costs Annual Report has been filed. We fell slightly short of the recycle requirements to maintain the RU expected program status, which helps determine the annual DNR grant to offset the recycling program costs. We need to promote awareness among our residents of the importance of recycling and that there is an ordinance 94-02 in effect. Perhaps we can look at focusing on recycling in the 2018 annual newsletter. We were awarded \$1738.67 based on the previous year recycling report totals.

An IOH (Implements of Husbandry) application was received from Seth's Crops and Shop. After review AL made a motion seconded by Tom to approve the application. Motion carried. Two special assessments were requested with payment given to treasurer. The annual newsletter was mailed with extra copies for any requests. The Town of Hartland is not a good candidate for a Broadband grant as we would not create enough revenue to interest a provider.

A parcel is being turned over to the county, who is giving our township first choice to purchase. The land is .5 acres with a fair market value of \$45,700. The town is not interested in purchasing this property. Al made a motion to not pursue purchase of said property with a second from Tom. Motion carried. The Shawano County Highway department sent a letter regarding bridge inspections, which is mandatory, stating they have staff that will handle inspections at a cost of \$225 - \$375 per bridge. If we do not respond by April 30, they will handle the inspections. Tom made a motion, seconded by Al, to have the county handle the bridge inspections. Motion carried.

The US flag is made of nylon and does not stand up well due to the weather elements. Bob asked for costs of a more durable flag, which came to approximately \$40 at two different locations. Tom made a motion, seconded by Bob to purchase the more durable flag. Motion carried.

The Open Book is April 30 from 10 – noon. The BOR is May 14 from 6 – 8 pm. Both meetings are posted.

Chairman/Road Report

Bob did research on the costs/time involved for a Driveway Permit and they are higher than the \$150 we currently receive. Tom made a motion, with a second by Al, to increase the Driveway Permit fee to \$200. Motion carried. The increase will be posted on the website.

A special 'thank you' to Matt Maroszek for the super job he did cleaning the town roads after Snowstorm Evelyn! Matt indicated a culvert on Wildlife road will need to be replaced and several mailboxes came down from the weight of the snow as opposed to damage from the plow. Matt also expressed his gratitude to all the town residents who took it upon themselves, using their own equipment, to assist in clearing roads.

Fire Commission

Tom reported that officers were determined at the last meeting. Robbie Woldt is still the fire chief and some other upgrades and downgrades. They are still in need of firefighters.

New Business

There is interest in cutting the grass for the town hall for the 2018 season. Tom made a motion, seconded by Al, to accept 2018 grass mowing bids at the May 14 meeting. Motion carried.

EMS and First Responder Report

No report.

Zoning Administrator Report

No report.

Public Comment (5-minute limit)

No comments.

Adjourn and Set Next Meeting

The May monthly meeting will be held on May 14, at 8:00 p.m., immediately following the Board of Review meeting. Motion by Al and seconded by Tom to set next meeting date and adjourn. Motion carried. Meeting adjourned at 7:38 p.m.