

# TOWN OF HARTLAND MONTHLY MEETING

December 9, 2019

Approved: January 13, 2020

## Town Officials:

Chairman: Tom Riehl

Treasurer: Jenny Mitchell

Clerk: Sharon Riehl

Supervisor: Bill Berkhahn

Supervisor: Dave Bohm

Deputy Clerk: Rhoda Lehrke

Others present: Robert Leisner, Dan Leisner, Peter Schmidt, Tim Lemke, Alyssa Lemke

## Call to Order

The monthly meeting of the Town of Hartland, held on Monday, December 9, 2019 was called to order at 7:00 pm by the Town Chairman Tom Riehl, who led the pledge of allegiance.

## Meeting Notices

The Chairman verified that proper postings had been placed at the Hartland Town Hall and the Town of Hartland Website. <http://www.townofhartlandwi.com>.

## Approval of Agenda

Motion was made by Tom and by seconded by Dave to approve the agenda and deviate from the order if necessary. Motion carried.

## Closed Session

Chairman called for Closed Session and invited entire Board to attend. Motion was made by Tom and seconded by Bill to end closed session. Motion carried. Motion by Bill and seconded by Dave to continue with monthly meeting. Motion carried.

## Minutes.

The minutes of the November 11 Public Hearing on the 2020 Budget and November 11 Meeting of Electors to Approve the Tax Levy were reviewed. Motion by Dave and seconded by Tom to approve both. Motion carried. The minutes of the November 11 monthly meeting were reviewed by the board. Motion made by Bill and seconded by Tom to approve the minutes. Motion carried.

## Treasurer's Report

November Income	\$46,633.47
November Expenses	\$25,801.48
Checking Account Balance	\$3,717.31
Money Market Balance	\$389,129.08
General Reserve Fund Balance	\$234,184.36
Michels Reclamation Fund	\$39,548.76
Total Cash on Hand	\$666,579.51

The treasurer's report was read by Jen who noted the Shared Revenue payment was received. Jen will be collecting taxes at the Bonduel State Bank on Friday December 20, 2019 and Friday January 31, 2020 from 2:00 p.m. – 7:00 p.m. Motion made by Tom and seconded by Bill to approve the treasurer's report. Motion carried. Jen presented a Bond Resolution that states the Town of Harland is obligated to pay all state and county taxes required by law in the event the treasurer fails to do so. Motion made by Tom and seconded by Bill to approve the Resolution. Motion carried. Bond Resolution was signed by the chairman and clerk and delivered to the Shawano County Clerk to file with the Shawano County Treasurer.

## Vouchers and Bills to be Paid

The clerk presented payroll checks 10621 through 10627 totaling \$8967.80 and voucher checks 10628 through 10645 totaling \$15,480.88 for a grand total of \$24,448.68. Dave Bohm inquired as to the plumbing bill and the cause of issue which was freezer paper in the sewer line. The rental agreement was updated to reflect no flushing of leftovers. Motion by Tom and seconded by Dave to approve the December vouchers. Motion carried.

### **Clerks Report**

Rhoda presented the November financials, stating the last revenue payment was received. The report shows we are ahead for the month by \$22,000 and ahead for the year by approximately \$98,000. Motion by Tom and seconded by Dave to approve the November financial report. Motion carried. The tax collections hours were posted online.

The Shawano County EMS sent a letter to clarify recent rumors that the Shawano Ambulance Service has not been sold and also that a recent Facebook post showing a deer being placed in an ambulance was not Shawano County.

Election Inspectors appointed for 2020 – 2021 needed approval by the board. Individuals include Gloria Bonnin and Linda Wussow as Chief Inspectors and Randy Gehke, Sandy Staszak, Lori Matthew, Peter Schmidt and James Przybylski as Election Inspectors. Motion made by Bill and seconded by Tom to approve list. Motion carried. The Angelica Clerk did a recent study of Election Inspector pay in the area. Based on these figures, motion made by Tom and seconded by Dave to increase the Chief Inspector pay to \$12 per hour and two meals included for all election inspectors on the day of elections. Motion carried. Letters were sent to Fire Commission members Randy Gehnke and Bill Lee requesting their approval to receive quarterly payment. EMS agreement between Bonduel Area EMS and the Village of Cecil/Town of Washington was received. Shawano Department of Public Works sent a copy of the Curbside Recycling Guide which is currently on our website. William Kolaske mailed an application for a “Class A” liquor license for Green Gables LLC. which includes the purchase of wine to be consumed off premises and also the option for two free wine samples per person. William Kolaske also requested an Operator License for same location. Motion made by Tom and seconded by Bill to approve the Liquor and Operator’s licenses. A letter from Marilyn Winter was also submitted to approve overflow parking on her property for Green Gables LLC. Letter was submitted at request of the Planning Commission and will be kept on file.

Shawano County Planning and Development Department submitted the 2020 Public Hearing Dates for the Planning, Development and Zoning Committee and the Board of Adjustment Committee.

### **Chairman/Road Report**

With the start of winter there are ice issues. Tom received a call from the Shawano Police department to sand and/or salt Porter Road after someone hit one of the HWY 29 supports. Tom called Matt Maroszek who took care of that area and will need to monitor the Porter/Valley Rd intersection. Legislation is working on requiring horse drawn buggies to pay a vehicle/buggy registration for road use. The DNR is concerned over the loss of wetland regarding the S. Highline project. Tom is working with McMahan on possible solutions the DNR will accept as mitigation.

### **Fire Department Report**

There were 3 calls in November including an accident where all-terrain vehicles were needed. The number of calls so far this year is 51, which is up by 28 calls from last year. All vehicles have been serviced.

### **Zoning Administrator Report**

No report.

### **EMS and First Responder Report**

Minutes available. Bill Berkhahn commented on the new agreement beginning January 2, 2020, regarding which areas are serviced by who, as well as how to pull additional resources from neighboring communities.

### **Bonduel School District**

Minutes available.

### **New Business**

Peter Schmidt gave an update from the county regarding how to educate residents on how to clean their recyclables as there is a market for cleaner recyclables. There was a discussion on building permits, how, when and if they are acquired, etc. The clerk read an email from the WTA regarding who monitors this process and the answer indicated the town may want to consult a Building Inspector. Hartland currently uses Mike Miller as a building inspector. The clerk will address this.

### **Public Comment (5-minute limit)**

Tim Lemke inquired as to the 45-mph speed limit on Hwy 47 in Slab City. The request to move the speed limit further south has been submitted to the state.

### **Adjourn and Set Next Meeting**

The next monthly meeting will be held on January 13, 2020 at 7:00 p.m. Motion by Bill and seconded by Dave to set next meeting date and adjourn. Motion carried. Meeting adjourned at 7:52 p.m.

TOWN OF HARTLAND  
 SHAWANO COUNTY, WISCONSIN  
 Summary Statement of Net Income  
 Calendar YTD 2019 as of  
**November 30, 2019**

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>\$ Over Budget</u>
<b>Income</b>				
Taxes	0.00	310,076.98	310,525	-448
Intergovernmental Revenues	45,400.59	187,404.30	187,309	95
Licenses and Permits	500.00	12,387.79	8,350	4,038
Public Charges for Services	0.00	1,203.75	938	266
Miscellaneous Revenue	857.36	8,195.17	5,500	2,695
<b>Total Income</b>	<u>46,757.95</u>	<u>519,267.99</u>	<u>512,622</u>	<u>6,646</u>
<b>Expense</b>				
General Government	1,322.63	88,534.67	100,875	-12,340
Public Safety	-70.91	54,547.32	70,614	-16,067
Public Works	22,728.11	238,197.06	298,380	-60,183
Culture, Recreation, Education	0.00	50.00		
Conservation & Development	184.00	4,788.00	7,900	-3,112
Debt Service	0.00	24,593.46	24,594	-1
<b>Total Expense</b>	<u>24,163.83</u>	<u>410,710.51</u>	<u>502,363</u>	<u>-91,702</u>
	<u><b>22,594.12</b></u>	<u><b>108,557.48 *</b></u>	<u><b>10,259</b></u>	<u><b>98,348</b></u>
Transfer to Fire Truck Reserve	0.00	10,000.00	10,000	0
	<u>22,594.12</u>	<u>98,557.48</u>	<u>259</u>	<u>98,348</u>
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Beginning Fund Balance - All Accounts		558,022.03		
Net Income		<u>108,557.48 *</u>		
Ending Fund Balance - All Accounts		666,579.51		
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Checking		3,717.31		
Money Market Account		389,129.08		
Michels Reclamation Fund		39,548.76		
Road Reserve		204,184.36		
Fire Truck Reserve		<u>30,000.00</u>		
		<u>666,579.51</u>		