

TOWN OF HARTLAND MONTHLY MEETING

April 13, 2020

Approved: May 11, 2020

Town Officials:

Chairman: Tom Riehl

Treasurer: Jenny Mitchell – Conference Call

Clerk: Sharon Riehl

Supervisor: Bill Berkhahn

Supervisor: Dave Bohm

Deputy Clerk: Rhoda Lehrke - Absent

Others present: Pam Berkhahn, Matt Maroszek

Call to Order

The monthly meeting of the Town of Hartland, held on Monday, April 13, 2020 was called to order at 7:00 pm by the Town Chairman Tom Riehl, who led the pledge of allegiance.

Meeting Notices

The Chairman verified that proper postings had been placed at the Hartland Town Hall and the Town of Hartland Website. <http://www.townofhartlandwi.com>.

Approval of Agenda

Motion was made by Bill and seconded by Tom to approve the agenda and deviate from the order if necessary. Motion carried.

Minutes.

The minutes from March 9, 2020 were reviewed. Motion by Dave and seconded by Bill to approve. Motion carried.

Treasurer’s Report

March Income	\$1,484.28
March Expenses	\$37,179.52
Checking Account Balance	\$5,283.51
Money Market Balance	\$525,780.20
General Reserve Fund Balance	\$194,662.12
Michels Reclamation Fund	\$40,005.28
Total Cash on Hand	\$765,731.11

The treasurer’s report was read by Jen. Motion made by Tom and seconded by Bill to approve the Treasurer’s report. Motion carried.

Vouchers and Bills to be Paid

The clerk presented Voucher Checks 10720 - 10738 totaling \$ 18,704.31 with a later approval for check 10739 for \$25 for a total of \$18,704.31. Motion by Tom and seconded by Dave to approve the March vouchers. Motion carried.

Clerks Report

The clerk presented the March financials provided by Rhoda, who was not present. Motion by Tom and seconded by Bill to approve. Motion carried. There were two special assessment requests and the hall rentals through April were cancelled due to COVID-19 and the ‘Safer at Home’ order.

The Planning Commission created Resolution 2020-02 Approving Zoning Change for Bohm. Motion by Tom and seconded by Bill to approve.

An IOH permit was received for approval from Seth’s Crops. Motion by Dave and seconded by Bill to approve the permit. Motion carried.

After review of Annual Meetings from previous 5 years, it was agreed to hold the Annual Meeting as scheduled on April 21, 2020 at 6:30 p.m. The COVID-19 Social Distancing of 6’ per person will be enforced.

The Open Book will be handled via email and phone as opposed to 'in person' as per Kelly Zillmer from Zillmer Assessment Service. Letters were sent to residents with assessments and notice of Open Book process was posted. The St. Paul Youth group will begin Spring Cleanup as soon as clerk can arrange for 4 Seasons to provide a dumpster. Motion by Tom and seconded by Bill to issue an \$1800 donation for their efforts. Motion carried. The Spring Electronics Recycle event with Cecil/Town of Washington for April 25th has been postponed. Mark and Nancy Yuenger submitted a Driveway Permit for Porter Rd. Motion by Tom and seconded by Bill to approve permit and order Fire # for \$25 with check number 10739. Motion carried. Clerk will handle with Shawano County Planning/Development.

Chairman/Road Report

Tom reported on the status of S. Highline Rd project. The DNR needs a more detailed drawing of roadway plans than previously provided in order to evaluate the wetland permit application. Once this is complete, Hartland can proceed at a future date with road construction and could receive even greater funding than the current LRIP approved. The cost for the additional detailed drawings will not exceed \$29,500 and could be less. Motion by Tom and seconded by Dave to proceed with the McMahon contract for more detailed drawings. Motion carried. Bill abstained from voting. Regarding the amount of time involved by our Zoning Administrator to complete a CUP (Conditional Use Permit), a motion was made by Tom and seconded by Bill to compensate Scott Schara an additional \$250 per CUP as per 4/13/20. Motion carried. Clerk will confirm what the current Town of Hartland zoning fees are and inform board. Matt Maroszek reported on portion of S. Highline road that was recently graded and how to proceed with repair. Discussion followed on patching S. Highline Rd and Tom asked Matt to monitor. There are many signs that need to be installed. Matt reported recent increase in vandalism to signs from stealing to painting. Clerk will place a notice on the website for residents to be aware of vandalism and how to report. Dave reported the bridge signs down on S. Highline overpass. Matt will contact the county for repair. Tom will work with Matt on installing of road signs. A resident on E. Slab City has been complaining about the damage to lawn each spring. Tom and Matt will address and there may be a need for ditching at the problem location.

Fire Department Report

No report.

Zoning Administrator Report

No report.

EMS and First Responder Report

No report.

Bonduel School District

Minutes available.

Adjourn and Set Next Meeting

The next monthly meeting will be held on May 11, 2020, at 7:00 p.m. Motion by Tom and seconded by Dave to set next meeting date and adjourn. Motion carried. Meeting adjourned at 7:49 p.m.

TOWN OF HARTLAND
 SHAWANO COUNTY, WISCONSIN
 Summary Statement of Net Income
 Calendar YTD 2020 as of
March 31, 2020

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Income				
Taxes	28.00	205,389.79	312,585	-107,195
Intergovernmental Revenues	0.00	35,195.49	200,133	-164,938
Licenses and Permits	1,000.00	4,250.00	8,350	-4,100
Public Charges for Services	0.00	0.00	938	-938
Miscellaneous Revenue	568.89	5,831.01	5,500	331
Total Income	<u>1,596.89</u>	<u>250,666.29</u>	<u>527,506</u>	<u>-276,840</u>
Expense				
General Government	13,329.40	17,925.27	78,450	-60,525
Public Safety	7,867.99	26,598.97	68,150	-41,551
Public Works	14,113.13	45,478.82	338,750	-293,271
Culture, Recreation, Education	0.00	0.00	50	-50
Conservation & Development	1,869.00	1,869.00	7,900	-6,031
Debt Service	0.00	0.00	23,958	-23,958
Total Expense	<u>37,179.52</u>	<u>91,872.06</u>	<u>517,258</u>	<u>-425,386</u>
	<u>-35,582.63</u>	<u>158,794.23 *</u>	<u>10,248</u>	<u>148,546</u>
Transfer to Fire Truck Reserve (Jan)		-10,000.00	-10,000	0
Transfer from Fire Truck Reserve (Feb)	40,000.00	40,000.00		
Down Payment on 2020 Fire Truck (Feb) **	-40,000.00	-40,000.00		
	<u>-35,582.63</u>	<u>148,794.23</u>	<u>248</u>	<u>148,546</u>
** Budgeted for in Fiscal Years 2017 - 2020 at \$10,000 per year to build a reserve totaling of \$40,000.				
Beginning Fund Balance - All Accounts		646,936.87		
Net Income		158,794.23 *		
Down Payment on 2020 Fire Truck		-40,000.00		
Ending Fund Balance - All Accounts		<u>765,731.10</u>		
Account Balances:				
Checking		5,283.50		
Money Market Account		525,780.20		
Michels Reclamation Fund		40,005.28		
Road Reserve		<u>194,662.12</u>		
		765,731.10		