

TOWN OF HARTLAND MONTHLY MEETING

February 10, 2020

Approved: March 9, 2020

Town Officials:

Chairman: Tom Riehl

Treasurer: Jenny Mitchell

Clerk: Sharon Riehl

Supervisor: Bill Berkahn

Supervisor: Dave Bohm

Deputy Clerk: Rhoda Lehrke

Others present: Peter Schmidt, Tom McClone, Tim Leitermann, Christine Hornung, Ross Berkahn, Pam Berkahn, Marilyn Winter, Robert Leisner, Dan Leisner, Matt Maroszek

Call to Order

The monthly meeting of the Town of Hartland, held on Monday, February 10, 2020 was called to order at 6:40 pm by the Town Chairman Tom Riehl, who led the pledge of allegiance.

Meeting Notices

The Chairman verified that proper postings had been placed at the Hartland Town Hall and the Town of Hartland Website. <http://www.townofhartlandwi.com>.

Approval of Agenda

Motion was made by Dave and seconded by Bill to approve the agenda and deviate from the order if necessary. Motion carried.

Minutes.

The minutes of the January 13, 2020 were reviewed. Motion by Bill and seconded by Tom to approve. Motion carried.

Treasurer's Report

January Income	\$810,966.71
January Expenses	\$283,253.04
Checking Account Balance	\$3,163.61
Money Market Balance	\$897,169.85
General Reserve Fund Balance	\$234,447.17
Michels Reclamation Fund	\$40,002.00
Total Cash on Hand	\$1,107,370.03

The treasurer's report was read by Jen, who indicated the total cash on hand included collected property tax payments. Jen asked for 4 checks to be approved to pay taxes to Shawano County, NWTC, Bonduel School District and one for Dog Licenses payable to Shawano County. The amounts are not yet determined by the county but will be soon. Motion made by Tom and seconded by Dave to approve the Treasurer's report. Motion carried.

Vouchers and Bills to be Paid

The clerk presented payroll checks 10667 through 10685 totaling \$67,562.62. Included in this amount is the \$40,000 for the new Fire Truck. The four checks requested by the treasurer for the final tax settlement will be 10686 – 10689. Motion by Tom and seconded by Dave to approve the February vouchers. Motion carried.

Clerks Report

Rhoda presented the January financials, stating we received property taxes as well as the General Transportation Payment. We are up \$527,000 due to tax collections and the \$10,000 was transferred for the fire truck reserve for 2020. Rhoda stated we have one more fire truck payment that will come out of Operations. Motion by Tom and seconded by Bill to accept the financial report. Motion carried.

There were 4 special assessments and 2 town hall rentals last month and we received the \$3600 Guard Rail Claim from September. Badger Labs testing was sent to DNR. Maple Grove questioned the Angelica Landfill testing and payment process and to see if responsibility can be changed. Research done in 2017 showed that when the DNR was questioned, it was likely that more testing may have to be performed so issue was tabled. Copies of DNR Findings of Fact from 1992 and document indicating Hartland, Navarino and Maple Grove have testing in perpetuity were sent to Maple Grove clerk. Dave Korth, Chairman for the Town of Washington was present to discuss Town Line Rd responsibility. Clerk provided a letter from October 23, 1999, from Hartland to Washington clarifying responsibility. Kara Skarlupka, representing WI Trail Lake Riders, is requesting cooperation to open County BE to ATV/UTV traffic. The Club can complete application for \$100 as opposed to a cost of \$400 if each of 4 townships apply. Kara is seeking a letter of support. After discussion, motion made by Tom and seconded by Bill to provide letter of support from Hartland. Rural Mutual informed us that regardless of the changes to the Terrorism Risk Insurance Act, we are still covered. The WAPA is holding a seminar on March 5 in Kimberly that Tom will attend. To purchase a MiFi device to supply internet to the hall would cost approximately \$30 per month. Clerk is willing to use personal Hot Spot to determine if there is enough data use to justify purchasing a MiFi. Both Tom and clerk attended BOR training. The annual newsletter is being processed and items to be included were discussed.

Chairman/Road Report

Tom reported meeting with Shawano County regarding the Animal Manure Ordinance and feels Hartland should fall under the County for Waste, but maintain the Zoning portion of the Ordinance. This should be discussed further before making decision. Hartland has BOR trained board members for this year, but preferably a supervisor will take the training in 2021. Tom gave a review of the S. Highline Rd project stating the necessity of the S. Highline Rd reconstruction was determined based on the poor PASER ratings. The project will be discussed at a meeting on February 20 with the DNR, USACE, and McMahon Engineering. An update will be provided at the March meeting. Tom commended Matt Maroszek for his efforts with the snow and ice. Any road problems should be reported to Tom.

Fire Department Report

There was 1 call in February, which was a backup to Underhill. The bowling fund raiser totaled \$9600 and that money will be used to purchase equipment for the new fire truck. Robbie Woldt recently received state certification for Fire Officer 1.

Zoning Administrator Report

No report.

EMS and First Responder Report

Bill Berkhahn reported 175 calls for 2019. Covering multiple areas has not been a problem.

Bonduel School District

Minutes available.

New Business

Public Comment (5-minute limit)

Robert Leisner commented on the S. Highline Rd project regarding the ditching.

Bill Berkhahn expressed concern that the contractors for the new home construction on Swamp Rd are parked too far out on the road, causing dangerous conditions for road traffic. Tom will monitor and talk to contractors when needed, expressing signage may be needed.

Adjourn and Set Next Meeting

The next monthly meeting will be held on March 9, 2020, immediately following the 6:00 p.m. Planning Commission meeting. Motion by Tom and seconded by Dave to set next meeting date and adjourn. Motion carried. Meeting adjourned at 7:30 p.m.

TOWN OF HARTLAND
 SHAWANO COUNTY, WISCONSIN
 Summary Statement of Net Income
 Calendar YTD 2020 as of
January 31, 2020

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Income				
Taxes	517,512.74	517,512.74	316,857	200,656
Intergovernmental Revenues	35,195.49	35,195.49	200,133	-164,938
Licenses and Permits	3,250.00	3,250.00	8,350	-5,100
Public Charges for Services	0.00	0.00	938	-938
Miscellaneous Revenue	895.62	895.62	5,500	-4,604
Total Income	<u>556,853.85</u>	<u>556,853.85</u>	<u>531,778</u>	<u>25,076</u>
Expense				
General Government	2,856.44	2,856.44	78,450	-75,594
Public Safety	10,968.16	10,968.16	68,150	-57,182
Public Works	15,183.49	15,183.49	342,750	-327,567
Culture, Recreation, Education	0.00	0.00	50	-50
Conservation & Development	0.00	0.00	7,900	-7,900
Debt Service	0.00	0.00	23,958	-23,958
Total Expense	<u>29,008.09</u>	<u>29,008.09</u>	<u>521,258</u>	<u>-492,250</u>
	<u><u>527,845.76</u></u>	<u><u>527,845.76</u></u> *	<u><u>10,520</u></u>	<u><u>517,326</u></u>
Transfer to Fire Truck Reserve	<u>10,000.00</u>	<u>10,000.00</u>	<u>10,000</u>	<u>0</u>
	<u><u>517,845.76</u></u>	<u><u>517,845.76</u></u>	<u><u>520</u></u>	<u><u>517,326</u></u>
<hr/>				
Beginning Fund Balance - All Accounts		646,936.87		
Net Income		<u>527,845.76</u> *		
Ending Fund Balance - All Accounts		1,174,782.63		
<hr/>				
Checking		3,163.61		
Money Market Account		897,169.85		
Michels Reclamation Fund		40,002.00		
Road Reserve		194,447.17		
Fire Truck Reserve		<u>40,000.00</u>		
		<u>1,174,782.63</u>		