

**TOWN OF HARTLAND MONTHLY MEETING**

October 10, 2022

Approved: November 14, 2022

**Town Officials:**

Chairman: Tom Riehl  
Treasurer: Jenny Mitchell  
Clerk: Sharon Riehl

Supervisor: Bill Berkhahn  
Supervisor: Dave Bohm  
Deputy Clerk: Rhoda Lehrke – Conference Call

Others present: Peter Schmidt, Grant Staszak, Bob Liesner, Dan Liesner, Tim Leitermann, Christina Hornung, Ross Berkhahn, Pam Berkhahn, Tim Lemke, Alyssa Lemke, Marilyn Winter, Stewart L. Alison

**Call to Order**

The monthly meeting of the Town of Hartland, held on Monday, October 10, 2022 was called to order at 7:00 pm by the Town Chairman Tom Riehl, who led the pledge of allegiance.

**Meeting Notices**

The Chairman verified that proper postings had been placed at the Hartland Town Hall and the Town of Hartland Website. <http://www.townofhartlandwi.com>.

**Approval of Agenda**

Motion was made by Tom and seconded by Bill to approve the agenda and deviate from the order if necessary. Motion carried.

**Minutes**

The minutes from the September 10<sup>th</sup> monthly meeting and October 3<sup>rd</sup> Special Meeting were reviewed. Motion by Dave and seconded by Bill to approve the minutes from both meetings. Motion carried.

**Treasurer’s Report**

September Income	\$3,563.03
September Expenses	\$35,585.41
Checking Account Balance	\$5,994.05
Money Market Balance	\$609,345.41
General Reserve Fund Balance	\$197,211.64
Michels Reclamation Fund	\$41,386.35.33
Total Cash on Hand	\$853,937.45

The treasurer’s report was read by Jen. Motion made by Tom and seconded by Dave to approve the Treasurer’s report. Motion carried.

**Vouchers and Bills to be Paid**

The clerk reported Voucher Checks 11330 - 11346 and QTR 3 US Treasury payment of \$1893.98, totaling \$21,260.16. Motion by Bill and seconded by Dave to approve the October vouchers. Motion carried.

**Clerks Report**

Rhoda gave the September financial report. Motion by Tom and seconded by Bill to approve financial report. Motion carried. Rhoda reported the struggles with QuickBooks Desktop and that the QuickBooks Online version was cheaper and also allowed multiple users connected at one time. Motion by Tom and seconded by Dave to approve Online QuickBooks and also the required Town of Hartland Charge Card necessary to purchase the software. Motion carried. Sharon will pursue the charge card application. There were 1 Special Assessments and 1 hall rental. Complete Services submitted the 2022-2023 Snow Plowing Contract. Motion by Tom and seconded by Bill to approve. Motion carried. Received a check from TDS for Rehn Solar Energy Project on N. Broadway. Requested an extension for the LRIP funds that expire on June 30, 2023.

### **Chairman/Road Report**

Tom reported that the board approved McMahon engineering to handle the S. Highline bidding process and also the construction staking. They will communicate with Tom regarding incoming bids.

### **Fire Department Report**

Grant Staszak was present as the new Fire Commission Chief and questioned the names of the two new Fire Commission representatives from the Town of Hartland. Tom reported that Dave Bohm was interested and he is looking for one more. Tim Lemke expressed that Lester Bontrager may be interested.

### **Zoning Administrator Report**

#### **EMS and First Responder Report**

Minutes available. Bill Berkhahn reported that the budget for 2023 may be less than expected as the EMS received a Grant of \$8800 for new radios and a laptop.

### **Bonduel School District**

Minutes available.

### **Public Comments**

Matt Maroszek questioned the resignation of the Fire Commission members. Tom felt it was due to a recent issue between the Village of Bonduel and the Fire Chief.

Ross Berkhahn mentioned the East Culvert on Swamp Rd has a severe dip and now has gone through. Tom will have Matt Maroszek address as soon as possible.

### **Adjourn and Set Next Meeting**

The next monthly meeting will be held on November 14 at 7:00 p.m. Meeting adjourned at 7:25 p.m.

TOWN OF HARTLAND  
 SHAWANO COUNTY, WISCONSIN  
 Summary Statement of Net Income  
 Calendar YTD 2022 as of  
**September 30, 2022**

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>\$ Over Budget</u>
<b>Income</b>				
Taxes	0.00	322,255.77	320,927	1,329
Intergovernmental Revenues	0.00	171,329.34	203,112	-31,783
Licenses and Permits	2,100.00	11,501.85	9,850	1,652
Fines, Forfeitures, Penalties	1,000.00	1,000.00		
Public Charges for Services	0.00	312.50	938	-626
Miscellaneous Revenue	765.16	6,115.93	5,500	616
<b>Total Income</b>	<u>3,865.16</u>	<u>512,515.39</u>	<u>540,327</u>	<u>-28,812</u>
<b>Expense</b>				
General Government	10,300.18	49,622.58	84,385	-34,762
Public Safety	12,938.99	36,222.60	69,590	-33,367
Public Works	10,696.24	132,301.15	340,747	-208,446
Culture, Recreation, Education	0.00	0.00	50	-50
Conservation & Development	1,650.00	4,690.00	8,400	-3,710
Debt Service	0.00	31,307.91	31,308	-0
<b>Total Expense</b>	<u>35,585.41</u>	<u>254,144.24</u>	<u>534,480</u>	<u>-280,336</u>
<b>Net Income</b>	<u><u>-31,720.25</u></u>	<u><u>258,371.15 *</u></u>	<u><u>5,847</u></u>	<u><u>251,524</u></u>
Transfer to Fire Truck Reserve (Jan)	0.00	-5,500.00	-5,500	0
<b>Net Income less Reserve</b>	<u><u>-31,720.25</u></u>	<u><u>252,871.15</u></u>	<u><u>347</u></u>	<u><u>251,524</u></u>
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<b>Beginning Fund Balance - All Accounts</b>		595,566.30		
<b>Net Income</b>		<u>258,371.15 *</u>		
<b>Ending Fund Balance - All Accounts</b>		853,937.45		
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<b>Account Balances:</b>				
Checking		5,994.05		
Money Market Account		609,345.41		
Michels Reclamation Fund		41,386.35		
Road Reserve		92,533.28		
Fire Truck Reserve		11,000.00		
ARPA Grant Balance		<u>93,678.36</u>		
		853,937.45		
<b>2020 Fire Truck Loan Balance:</b>		214,671.27		